

# **Market Lab 850 Purchase Order**

**X12/V5010/850: 850 Purchase Order**

<b>Author:</b>	<b>SPS Commerce</b>
<b>Company:</b>	<b>Market Lab</b>
<b>Notes:</b>	<b>Order Management</b>
	<b>Model(s): Ship to</b>
	<b>DC/Store (Bulk), Drop</b>
	<b>Ship</b>

# 850 Purchase Order

## Functional Group=PO

**Purpose:** This X12 Transaction Set contains the format and establishes the data contents of the Purchase Order Transaction Set (850) for use within the context of an Electronic Data Interchange (EDI) environment. The transaction set can be used to provide for customary and established business and industry practice relative to the placement of purchase orders for goods and services. This transaction set should not be used to convey purchase order changes or purchase order acknowledgment information.

**Heading:**

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
0100	ST	Transaction Set Header	M	1			Must use
0200	BEG	Beginning Segment for Purchase Order	M	1			Must use
0500	REF	Reference Information	M	3			Must use
0600	PER	Administrative Communications Contact	O	3			Used
0800	FOB	F.O.B. Related Instructions	O	1			Used
1100	CSH	Sales Requirements	O	5			Used
1300	ITD	Terms of Sale/Deferred Terms of Sale	O	1			Used
2400	TD5	Carrier Details (Routing Sequence/Transit Time)	O	1			Used
<b>LOOP ID - N9</b>					<b>10</b>		
2950	N9	Extended Reference Information	M	1			Must use
3000	MTX	Text	M	1			Must use
<b>LOOP ID - N1</b>					<b>4</b>		
3100	N1	Party Identification	M	1			Must use
3200	N2	Additional Name Information	O	2			Used
3300	N3	Party Location	O	2			Used
3400	N4	Geographic Location	O	1			Used
3600	PER	Administrative Communications Contact	O	1			Used

**Detail:**

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
<b>LOOP ID - PO1</b>					<b>100000</b>	<b>N2/0100L</b>	
0100	PO1	Baseline Item Data	M	1		N2/0100	Must use
<b>LOOP ID - PID</b>					<b>5</b>		
0500	PID	Product/Item Description	M	1			Must use
2100	DTM	Date/Time Reference	M	10			Must use

**Summary:**

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
<b>LOOP ID - CTT</b>					<b>1</b>	<b>N3/0100L</b>	
0100	CTT	Transaction Totals	O	1		N3/0100	Used

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
0300	SE	Transaction Set Trailer	M	1			Must use

**Notes:**

2/0100L PO102 is required.

2/0100 PO102 is required.

3/0100L The number of line items (CTT01) is the accumulation of the number of PO1 segments. If used, hash total (CTT02) is the sum of the value of quantities ordered (PO102) for each PO1 segment.

3/0100 The number of line items (CTT01) is the accumulation of the number of PO1 segments. If used, hash total (CTT02) is the sum of the value of quantities ordered (PO102) for each PO1 segment.

**General Usage:**

**Purchase Orders**– Suppliers will be required to support the receipt of Purchase Order data as part of the process of automating orders. Order types appear to suppliers as Bulk Shipments to the Distribution Center and Drop Shipments to the end consumer.

# ST Transaction Set Header

Pos: 0100	Max: 1
Heading - Mandatory	
Loop: N/A	Elements: 2

**User Option (Usage):** Must use

**Purpose:** To indicate the start of a transaction set and to assign a control number

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
ST01	143	Transaction Set Identifier Code	M	ID	3/3	Must use

**Description:** Code uniquely identifying a Transaction Set

**CodeList Summary** (Total Codes: 318, Included: 1)

Code Name

850 Purchase Order

ST02	329	Transaction Set Control Number	M	AN	4/9	Must use
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**Description:** Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set

## Semantics:

1. The transaction set identifier (ST01) is used by the translation routines of the interchange partners to select the appropriate transaction set definition (e.g., 810 selects the Invoice Transaction Set).
2. The implementation convention reference (ST03) is used by the translation routines of the interchange partners to select the appropriate implementation convention to match the transaction set definition. When used, this implementation convention reference takes precedence over the implementation reference specified in the GS08.

# BEG Beginning Segment for Purchase Order

Pos: 0200	Max: 1
Heading - Mandatory	
Loop: N/A	Elements: 4

**User Option (Usage):** Must use

**Purpose:** To indicate the beginning of the Purchase Order Transaction Set and transmit identifying numbers and dates

### Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
BEG01	353	Transaction Set Purpose Code	M	ID	2/2	Must use

**Description:** Code identifying purpose of transaction set

**CodeList Summary** (Total Codes: 66, Included: 1)

**Code Name**

00 Original

BEG02	92	Purchase Order Type Code	M	ID	2/2	Must use
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**Description:** Code specifying the type of Purchase Order

**CodeList Summary** (Total Codes: 76, Included: 2)

**Code Name**

DS Dropship

SA Stand-alone Order

BEG03	324	Purchase Order Number	M	AN	1/22	Must use
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**Description:** Identifying number for Purchase Order assigned by the orderer/purchaser

BEG05	373	Date	M	DT	8/8	Must use
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**Description:** Date expressed as CCYYMMDD where CC represents the first two digits of the calendar year

**User Note 1:** *Purchase Order Date*

### Semantics:

1. BEG05 is the date assigned by the purchaser to purchase order.

# REF Reference Information

Pos: 0500	Max: 3
Heading - Mandatory	
Loop: N/A	Elements: 2

**User Option (Usage):** Must use

**Purpose:** To specify identifying information

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
REF01	128	Reference Identification Qualifier	M	ID	2/3	Must use

**Description:** Code qualifying the Reference Identification

**CodeList Summary** (Total Codes: 1731, Included: 4)

**Code Name**

- 19 Division Identifier
- CO Customer Order Number
- GK Third Party Reference Number
- IA Internal Vendor Number

**User Note 1:**

*Market Lab assigned vendor ID - Mandatory*

REF02	127	Reference Identification	M	AN	1/50	Must use
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**Description:** Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier

**User Note 1:**

*When REF01 = GK, REF02 will be the carrier account number this orders should be shipped on.*

*When REF01 = 19, REF02 will be one of the following Market Lab Division Codes. This division code will determine which branded packing slip should be used for drop ship orders.*

- CB:** Ceil Blue
- CD:** Clear Image Devices
- CF:** ClearForm
- CI:** Clone Instruments
- HMP:** Hopkins
- MLI:** MarketLab
- MNC:** Medi-Nuclear
- NM:** Newmatic
- SAI:** Sharn Anesthesia

## Syntax Rules:

1. R0203 - At least one of REF02 or REF03 is required.

## Semantics:

1. REF04 contains data relating to the value cited in REF02.

# PER Administrative Communications Contact

Pos: 0600	Max: 3
Heading - Optional	
Loop: N/A	Elements: 6

**User Option (Usage):** Used

**Purpose:** To identify a person or office to whom administrative communications should be directed

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
PER01	366	Contact Function Code	M	ID	2/2	Must use
<p><b>Description:</b> Code identifying the major duty or responsibility of the person or group named</p> <p><b>CodeList Summary</b> (Total Codes: 238, Included: 1)</p> <p><b>Code Name</b></p> <p>BD Buyer Name or Department</p>						
PER02	93	Name	O	AN	1/60	Used
<p><b>Description:</b> Free-form name</p>						
PER03	365	Communication Number Qualifier	X	ID	2/2	Used
<p><b>Description:</b> Code identifying the type of communication number</p> <p><b>CodeList Summary</b> (Total Codes: 42, Included: 1)</p> <p><b>Code Name</b></p> <p>TE Telephone</p>						
PER04	364	Communication Number	X	AN	1/256	Used
<p><b>Description:</b> Complete communications number including country or area code when applicable</p>						
PER05	365	Communication Number Qualifier	M	ID	2/2	Used
<p><b>Description:</b> Code identifying the type of communication number</p> <p><b>CodeList Summary</b> (Total Codes: 42, Included: 1)</p> <p><b>Code Name</b></p> <p>EM Electronic Mail</p>						
PER06	364	Communication Number	M	AN	1/256	Must use
<p><b>Description:</b> Complete communications number including country or area code when applicable</p>						

## Syntax Rules:

1. P0304 - If either PER03 or PER04 is present, then the other is required.
2. P0506 - If either PER05 or PER06 is present, then the other is required.
3. P0708 - If either PER07 or PER08 is present, then the other is required.

# FOB F.O.B. Related Instructions

Pos: 0800	Max: 1
Heading - Optional	
Loop: N/A	Elements: 3

**User Option (Usage):** Used

**Purpose:** To specify transportation instructions relating to shipment

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
FOB01	146	Shipment Method of Payment	M	ID	2/2	Must use

**Description:** Code identifying payment terms for transportation charges

**CodeList Summary** (Total Codes: 31, Included: 9)

**Code Name**

- CC Collect
- CF Collect, Freight Credited Back to Customer
- DF Defined by Buyer and Seller
- MX Mixed
- PC Prepaid but Charged to Customer
- PO Prepaid Only
- PP Prepaid (by Seller)
- PS Paid by Seller
- TP Third Party Pay

FOB02	309	Location Qualifier	O	ID	1/2	Used
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**Description:** Code identifying type of location

**CodeList Summary** (Total Codes: 184, Included: 2)

**Code Name**

- DE Destination (Shipping)
- OR Origin (Shipping Point)

FOB03	352	Description	O	AN	1/80	Used
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**Description:** A free-form description to clarify the related data elements and their content

## Syntax Rules:

1. C0302 - If FOB03 is present, then FOB02 is required.
2. C0405 - If FOB04 is present, then FOB05 is required.
3. C0706 - If FOB07 is present, then FOB06 is required.
4. C0809 - If FOB08 is present, then FOB09 is required.
5. P0203 - If either FOB02 or FOB03 is present, then the other is required.

## Semantics:

1. FOB01 indicates which party will pay the carrier.
2. FOB02 is the code specifying transportation responsibility location.
3. FOB06 is the code specifying the title passage location.
4. FOB08 is the code specifying the point at which the risk of loss transfers. This may be different than the location specified in FOB02/FOB03 and FOB06/FOB07.



# CSH Sales Requirements

Pos: 1100	Max: 5
Heading - Optional	
Loop: N/A	Elements: 1

**User Option (Usage):** Used

**Purpose:** To specify general conditions or requirements of the sale

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
CSH01	563	Sales Requirement Code	O	ID	1/2	Used

**Description:** Code to identify a specific requirement or agreement of sale

**CodeList Summary** (Total Codes: 57, Included: 2)

**Code Name**

- SC Ship Complete
- SP Ship Partial, Balance Cancel

## Syntax Rules:

1. C0203 - If CSH02 is present, then CSH03 is required.
2. P0607 - If either CSH06 or CSH07 is present, then the other is required.
3. P0910 - If either CSH09 or CSH10 is present, then the other is required.

## Semantics:

1. CSH03 is the maximum monetary amount value which the order must not exceed.
2. CSH04 is the account number to which the purchase amount is charged.
3. CSH05 is the date specified by the sender to be shown on the invoice.
4. CSH06 identifies the source of the code value in CSH07.

# ITD Terms of Sale/Deferred Terms of Sale

Pos: 1300	Max: 1
Heading - Optional	
Loop: N/A	Elements: 1

**User Option (Usage):** Used

**Purpose:** To specify terms of sale

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
ITD12	352	Description	M	AN	1/80	Must use

**Description:** A free-form description to clarify the related data elements and their content

**User Note 1:** *Terms Description*

## Syntax Rules:

1. L03040513 - If ITD03 is present, then at least one of ITD04, ITD05 or ITD13 is required.
2. L08040513 - If ITD08 is present, then at least one of ITD04, ITD05 or ITD13 is required.
3. L091011 - If ITD09 is present, then at least one of ITD10 or ITD11 is required.

## Semantics:

1. ITD15 is the percentage applied to a base amount used to determine a late payment charge.

## Comments:

1. If the code in ITD01 is "04", then ITD07 or ITD09 is required and either ITD10 or ITD11 is required; if the code in ITD01 is "05", then ITD06 or ITD07 is required.

# TD5 Carrier Details (Routing Sequence/Transit Time)

Pos: 2400	Max: 1
Heading - Optional	
Loop: N/A	Elements: 2

**User Option (Usage):** Used

**Purpose:** To specify the carrier and sequence of routing and provide transit time information

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
TD505	387	Routing	O	AN	1/35	Used

**Description:** Free-form description of the routing or requested routing for shipment, or the originating carrier's identity

**User Note 1:** *Carrier Routing / Name*

TD512	284	Service Level Code	O	ID	2/2	Used
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**Description:** Code indicating the level of transportation service or the billing service offered by the transportation carrier

**CodeList Summary** (Total Codes: 71, Included: 17)

**Code Name**

- 3D Three Day Service
- CG Ground
- CX Express Service
- DC Delivery Confirmation
- ET Proof of Delivery (POD) with Signature
- FC First Class
- G2 Standard Service
- IE Expedited Service - Worldwide
- IX Express Service - Worldwide
- ND Next Day Air
- ON Overnight
- PB Priority Mail
- PI Priority Mail Insured
- SA Same Day
- SC Second Day Air
- SE Second Day
- SG Standard Ground

## Syntax Rules:

1. R0204050612 - At least one of TD502, TD504, TD505, TD506 or TD512 is required.
2. C0203 - If TD502 is present, then TD503 is required.
3. C0708 - If TD507 is present, then TD508 is required.
4. C1011 - If TD510 is present, then TD511 is required.
5. C1312 - If TD513 is present, then TD512 is required.
6. C1413 - If TD514 is present, then TD513 is required.
7. C1512 - If TD515 is present, then TD512 is required.

## Semantics:

1. TD515 is the country where the service is to be performed.

**Comments:**

1. When specifying a routing sequence to be used for the shipment movement in lieu of specifying each carrier within the movement, use TD502 to identify the party responsible for defining the routing sequence, and use TD503 to identify the actual routing sequence, specified by the party identified in TD502.

# Loop Extended Reference Information

Pos: 2950	Repeat: 10
Optional	
Loop: N9	Elements: N/A

**User Option (Usage):** Used

**Purpose:** To transmit identifying information as specified by the Reference Identification Qualifier

## Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
2950	N9	Extended Reference Information	M	1		Must use
3000	MTX	Text	M	1		Must use

# N9 Extended Reference Information

Pos: 2950	Max: 1
Heading - Mandatory	
Loop: N9	Elements: 2

**User Option (Usage):** Must use

**Purpose:** To transmit identifying information as specified by the Reference Identification Qualifier

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N901	128	Reference Identification Qualifier	M	ID	2/3	Must use

**Description:** Code qualifying the Reference Identification

**CodeList Summary** (Total Codes: 1731, Included: 1)

**Code Name**

L1 Letters or Notes

N902	127	Reference Identification	M	AN	1/50	Must use
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**Description:** Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier

**User Note 1:**

*N902 will contain one of the following 3 characters codes to identify the type of note to follow in MTX02.*

- . GEN: General Note
- . SHP: Shipping Note
- . PCK: Packing Slip Notes (To be included on the Branded Packing Slip.)

## Syntax Rules:

1. R0203 - At least one of N902 or N903 is required.
2. C0605 - If N906 is present, then N905 is required.

## Semantics:

1. N906 reflects the time zone which the time reflects.
2. N907 contains data relating to the value cited in N902.

# MTX Text

Pos: 3000	Max: 1
Heading - Mandatory	
Loop: N9	Elements: 1

**User Option (Usage):** Must use

**Purpose:** To specify textual data

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
MTX02	1551	Textual Data	M	AN	1/4096	Must use

**Description:** To transmit large volumes of message text

### User Note 1:

*If N902 =*

- . *GEN - MTX02 is a General Note*
- . *SHP - MTX02 is a Shipping Note*
- . *PCK - MTX02 is a Packing Slip note (to be put on the Branded Packing Slip)*

## Syntax Rules:

1. C0102 - If MTX01 is present, then MTX02 is required.
2. C0302 - If MTX03 is present, then MTX02 is required.
3. C0504 - If MTX05 is present, then MTX04 is required.

## Semantics:

1. MTX05 is the number of lines to advance before printing.

## Comments:

1. If MTX04 is "AA - Advance the specific number of lines before print", then MTX05 is required.

# Loop Party Identification

Pos: 3100	Repeat: 4
Mandatory	
Loop: N1	Elements: N/A

**User Option (Usage):** Must use

**Purpose:** To identify a party by type of organization, name, and code

## Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
3100	N1	Party Identification	M	1		Must use
3200	N2	Additional Name Information	O	2		Used
3300	N3	Party Location	O	2		Used
3400	N4	Geographic Location	O	1		Used
3600	PER	Administrative Communications Contact	O	1		Used

## User Note 1:

*One iteration of the N1 loop will always be present for the Ship To (N101=ST) name and address information.*



# N1 Party Identification

<b>Pos: 3100</b>	<b>Max: 1</b>
<b>Heading - Mandatory</b>	
<b>Loop: N1</b>	<b>Elements: 4</b>

**User Option (Usage):** Must use

**Purpose:** To identify a party by type of organization, name, and code

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N101	98	<b>Entity Identifier Code</b>	M	ID	2/3	Must use

**Description:** Code identifying an organizational entity, a physical location, property or an individual

**CodeList Summary** (Total Codes: 1499, Included: 2)

**Code Name**

BT	Bill-to-Party
ST	Ship To

**User Note 1:**

*Mandatory*

N102	93	<b>Name</b>	O	AN	1/60	Used
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**Description:** Free-form name

N103	66	<b>Identification Code Qualifier</b>	O	ID	1/2	Used
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**Description:** Code designating the system/method of code structure used for Identification Code (67)

**CodeList Summary** (Total Codes: 241, Included: 1)

**Code Name**

92	Assigned by Buyer or Buyer's Agent
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N104	67	<b>Identification Code</b>	O	AN	2/80	Used
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**Description:** Code identifying a party or other code

## Syntax Rules:

1. R0203 - At least one of N102 or N103 is required.
2. P0304 - If either N103 or N104 is present, then the other is required.

## Comments:

1. This segment, used alone, provides the most efficient method of providing organizational identification. To obtain this efficiency the "ID Code" (N104) must provide a key to the table maintained by the transaction processing party.
2. N105 and N106 further define the type of entity in N101.

# N2 Additional Name Information

Pos: 3200	Max: 2
Heading - Optional	
Loop: N1	Elements: 1

**User Option (Usage):** Used

**Purpose:** To specify additional names

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N201	93	Name	M	AN	1/60	Must use

**Description:** Free-form name

# N3 Party Location

Pos: 3300	Max: 2
Heading - Optional	
Loop: N1	Elements: 2

**User Option (Usage):** Used

**Purpose:** To specify the location of the named party

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N301	166	<b>Address Information</b>	M	AN	1/55	Must use
		<b>Description:</b> Address information				
N302	166	<b>Address Information</b>	O	AN	1/55	Used
		<b>Description:</b> Address information				

## User Note 1:

*Will be present when N101 = ST*

# N4 Geographic Location

Pos: 3400	Max: 1
Heading - Optional	
Loop: N1	Elements: 4

**User Option (Usage):** Used

**Purpose:** To specify the geographic place of the named party

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N401	19	<b>City Name</b>	M	AN	2/30	Must use
		<b>Description:</b> Free-form text for city name				
N402	156	<b>State or Province Code</b>	O	ID	2/2	Used
		<b>Description:</b> Code (Standard State/Province) as defined by appropriate government agency				
N403	116	<b>Postal Code</b>	M	ID	3/15	Must use
		<b>Description:</b> Code defining international postal zone code excluding punctuation and blanks (zip code for United States)				
N404	26	<b>Country Code</b>	O	ID	2/3	Used
		<b>Description:</b> Code identifying the country				

## Syntax Rules:

1. E0207 - Only one of N402 or N407 may be present.
2. C0605 - If N406 is present, then N405 is required.
3. C0704 - If N407 is present, then N404 is required.

## Comments:

1. A combination of either N401 through N404, or N405 and N406 may be adequate to specify a location.
2. N402 is required only if city name (N401) is in the U.S. or Canada.

## User Note 1:

*Will be present when N101 = ST*

# PER Administrative Communications Contact

Pos: 3600	Max: 1
Heading - Optional	
Loop: N1	Elements: 6

**User Option (Usage):** Used

**Purpose:** To identify a person or office to whom administrative communications should be directed

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
PER01	366	Contact Function Code	M	ID	2/2	Must use
<p><b>Description:</b> Code identifying the major duty or responsibility of the person or group named</p> <p><b>CodeList Summary</b> (Total Codes: 238, Included: 1)</p> <p><u>Code</u> <u>Name</u></p> <p>IC Information Contact</p>						
PER02	93	Name	O	AN	1/60	Used
<p><b>Description:</b> Free-form name</p>						
PER03	365	Communication Number Qualifier	X	ID	2/2	Used
<p><b>Description:</b> Code identifying the type of communication number</p> <p><b>CodeList Summary</b> (Total Codes: 42, Included: 1)</p> <p><u>Code</u> <u>Name</u></p> <p>TE Telephone</p>						
PER04	364	Communication Number	X	AN	1/256	Used
<p><b>Description:</b> Complete communications number including country or area code when applicable</p>						
PER05	365	Communication Number Qualifier	X	ID	2/2	Used
<p><b>Description:</b> Code identifying the type of communication number</p> <p><b>CodeList Summary</b> (Total Codes: 42, Included: 1)</p> <p><u>Code</u> <u>Name</u></p> <p>EM Electronic Mail</p>						
PER06	364	Communication Number	X	AN	1/256	Used
<p><b>Description:</b> Complete communications number including country or area code when applicable</p>						

## Syntax Rules:

1. P0304 - If either PER03 or PER04 is present, then the other is required.
2. P0506 - If either PER05 or PER06 is present, then the other is required.
3. P0708 - If either PER07 or PER08 is present, then the other is required.

# Loop Baseline Item Data

Pos: 0100	Repeat: 100000
Mandatory	
Loop: PO1	Elements: N/A

**User Option (Usage):** Must use

**Purpose:** To specify basic and most frequently used line item data

## Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
0100	PO1	Baseline Item Data	M	1		Must use
0500		Loop PID	M		5	Must use
2100	DTM	Date/Time Reference	M	10		Must use

# PO1 Baseline Item Data

Pos: 0100	Max: 1
Detail - Mandatory	
Loop: PO1	Elements: 10

**User Option (Usage):** Must use

**Purpose:** To specify basic and most frequently used line item data

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
PO101	350	<b>Assigned Identification</b>	O	AN	1/20	Used
<b>Description:</b> Alphanumeric characters assigned for differentiation within a transaction set						
<b>User Note 1:</b> PO Line #						
PO102	380	<b>Quantity</b>	M	R	1/15	Must use
<b>Description:</b> Numeric value of quantity						
PO103	355	<b>Unit or Basis for Measurement Code</b>	M	ID	2/2	Must use
<b>Description:</b> Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken						
<b>CodeList Summary</b> (Total Codes: 844, Included: 2)						
<u>Code</u> <u>Name</u>						
EA Each						
PH Pack (PAK)						
PO104	212	<b>Unit Price</b>	M	R	1/17	Must use
<b>Description:</b> Price per unit of product, service, commodity, etc.						
<b>User Note 1:</b> Net Purchase Price						
PO106	235	<b>Product/Service ID Qualifier</b>	O	ID	2/2	Used
<b>Description:</b> Code identifying the type/source of the descriptive number used in Product/Service ID (234)						
<b>CodeList Summary</b> (Total Codes: 519, Included: 1)						
<u>Code</u> <u>Name</u>						
SK Stock Keeping Unit (SKU)						
<b>User Note 1:</b> Market Lab assigned SKU						
PO107	234	<b>Product/Service ID</b>	M	AN	1/48	Must use
<b>Description:</b> Identifying number for a product or service						
PO108	235	<b>Product/Service ID Qualifier</b>	O	ID	2/2	Used
<b>Description:</b> Code identifying the type/source of the descriptive number used in Product/Service ID (234)						
<b>CodeList Summary</b> (Total Codes: 519, Included: 1)						
<u>Code</u> <u>Name</u>						
VN Vendor's (Seller's) Item Number						
PO109	234	<b>Product/Service ID</b>	M	AN	1/48	Must use

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>	
		<b>Description:</b> Identifying number for a product or service					
PO110	235	<b>Product/Service ID Qualifier</b>	O	ID	2/2	Used	
		<b>Description:</b> Code identifying the type/source of the descriptive number used in Product/Service ID (234)					
		<b>CodeList Summary</b> (Total Codes: 519, Included: 1)					
		<b><u>Code</u> <u>Name</u></b>					
		UP U.P.C. Consumer Package Code					
PO111	234	<b>Product/Service ID</b>	O	AN	1/48	Used	
		<b>Description:</b> Identifying number for a product or service					

### Syntax Rules:

1. C0302 - If PO103 is present, then PO102 is required.
2. C0504 - If PO105 is present, then PO104 is required.
3. P0607 - If either PO106 or PO107 is present, then the other is required.
4. P0809 - If either PO108 or PO109 is present, then the other is required.
5. P1011 - If either PO110 or PO111 is present, then the other is required.
6. P1213 - If either PO112 or PO113 is present, then the other is required.
7. P1415 - If either PO114 or PO115 is present, then the other is required.
8. P1617 - If either PO116 or PO117 is present, then the other is required.
9. P1819 - If either PO118 or PO119 is present, then the other is required.
10. P2021 - If either PO120 or PO121 is present, then the other is required.
11. P2223 - If either PO122 or PO123 is present, then the other is required.
12. P2425 - If either PO124 or PO125 is present, then the other is required.

### Semantics:

1. PO102 is quantity ordered.

### Comments:

1. See the Data Element Dictionary for a complete list of IDs.
2. PO101 is the line item identification.
3. PO106 through PO125 provide for ten different product/service IDs per each item. For example: Case, Color, Drawing No., U.P.C. No., ISBN No., Model No., or SKU.



# Loop Product/Item Description

Pos: 0500	Repeat: 5
Mandatory	
Loop: PID	Elements: N/A

**User Option (Usage):** Must use

**Purpose:** To describe a product or process in coded or free-form format

## Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
0500	PID	Product/Item Description	M	1		Must use

# PID Product/Item Description

Pos: 0500	Max: 1
Detail - Mandatory	
Loop: PID	Elements: 3

**User Option (Usage):** Must use

**Purpose:** To describe a product or process in coded or free-form format

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
PID01	349	Item Description Type	M	ID	1/1	Must use

**Description:** Code indicating the format of a description

**CodeList Summary** (Total Codes: 3, Included: 1)

Code Name

F Free-form

PID02	750	Product/Process Characteristic Code	M	ID	2/3	Must use
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**Description:** Code identifying the general class of a product or process characteristic

**CodeList Summary** (Total Codes: 238, Included: 1)

Code Name

08 Product

PID05	352	Description	M	AN	1/80	Must use
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**Description:** A free-form description to clarify the related data elements and their content

## Syntax Rules:

1. C0403 - If PID04 is present, then PID03 is required.
2. R0405 - At least one of PID04 or PID05 is required.
3. C0703 - If PID07 is present, then PID03 is required.
4. C0804 - If PID08 is present, then PID04 is required.
5. C0905 - If PID09 is present, then PID05 is required.

## Semantics:

1. Use PID03 to indicate the organization that publishes the code list being referred to.
2. PID04 should be used for industry-specific product description codes.
3. PID08 describes the physical characteristics of the product identified in PID04. A "Y" indicates that the specified attribute applies to this item; an "N" indicates it does not apply. Any other value is indeterminate.
4. PID09 is used to identify the language being used in PID05.

## Comments:

1. If PID01 equals "F", then PID05 is used. If PID01 equals "S", then PID04 is used. If PID01 equals "X", then both PID04 and PID05 are used.
2. Use PID06 when necessary to refer to the product surface or layer being described in the segment.
3. PID07 specifies the individual code list of the agency specified in PID03.

# DTM Date/Time Reference

Pos: 2100	Max: 10
Detail - Mandatory	
Loop: PO1	Elements: 2

**User Option (Usage):** Must use

**Purpose:** To specify pertinent dates and times

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
DTM01	374	Date/Time Qualifier	M	ID	3/3	Must use

**Description:** Code specifying type of date or time, or both date and time

**CodeList Summary** (Total Codes: 1280, Included: 2)

<u>Code</u>	<u>Name</u>
002	Delivery Requested
010	Requested Ship

DTM02	373	Date	X	DT	8/8	Used
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**Description:** Date expressed as CCYYMMDD where CC represents the first two digits of the calendar year

## Syntax Rules:

1. R020305 - At least one of DTM02, DTM03 or DTM05 is required.
2. C0403 - If DTM04 is present, then DTM03 is required.
3. P0506 - If either DTM05 or DTM06 is present, then the other is required.

# Loop Transaction Totals

Pos: 0100	Repeat: 1
Optional	
Loop: CTT	Elements: N/A

**User Option (Usage):** Used

**Purpose:** To transmit a hash total for a specific element in the transaction set

## Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
0100	CTT	Transaction Totals	O	1		Used

# CTT Transaction Totals

Pos: 0100	Max: 1
Summary - Optional	
Loop: CTT	Elements: 1

**User Option (Usage):** Used

**Purpose:** To transmit a hash total for a specific element in the transaction set

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
CTT01	354	Number of Line Items	M	N0	1/6	Must use

**Description:** Total number of line items in the transaction set

## Syntax Rules:

1. P0304 - If either CTT03 or CTT04 is present, then the other is required.
2. P0506 - If either CTT05 or CTT06 is present, then the other is required.

## Comments:

1. This segment is intended to provide hash totals to validate transaction completeness and correctness.

# SE Transaction Set Trailer

Pos: 0300	Max: 1
Summary - Mandatory	
Loop: N/A	Elements: 2

**User Option (Usage):** Must use

**Purpose:** To indicate the end of the transaction set and provide the count of the transmitted segments (including the beginning (ST) and ending (SE) segments)

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
SE01	96	<b>Number of Included Segments</b>	M	N0	1/10	Must use
		<b>Description:</b> Total number of segments included in a transaction set including ST and SE segments				
SE02	329	<b>Transaction Set Control Number</b>	M	AN	4/9	Must use
		<b>Description:</b> Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set				

## Comments:

1. SE is the last segment of each transaction set.