

## Grand & Toy Sourcing Program

### PROGRAM DESCRIPTION

Grand & Toy is a leading provider of workplace products and solutions serving Canadian businesses over 130 years. From the latest technology, interiors and furniture, everyday office supplies and facility resources to a wide range of print and document services, we provide workplace innovation that enables our customers to work better. Grand & Toy Limited, originally founded in 1882, evolved from Canada's leading supplier of office products to one of the nation's primary sources for complete business solutions. Grand & Toy is a well-known Canadian banner that is wholly-owned and supported by Office Depot, Inc.

### PROGRAM GOALS

Grand & Toy has partnered with SPS Commerce to source new dropship vendors to increase the assortment available through their eCommerce channel. Vendor partners are expected to connect electronically to process orders and maintain item information. Robust item information allows for seamless onboarding, collaboration on shared goals, and more sales. Electronic trading ensures a seamless buying experience for the Grand & Toy client.

### IDEAL VENDOR

Vendors should sell products that helps Grand & Toy customers work better. Vendors should be able to ship to the end consumer and respond to orders within 48 business hours and ship products through small parcel carriers. While they are flexible on the SKU count and MSRP requirements, vendors must perform operationally. Vendors must provide inventory daily to ensure that product listings are accurate and customers receive their orders promptly.

### VENDOR REQUIREMENTS

Drop-ship capable  
\$10.00 minimum MSRP  
Ship within 48 business hours  
Canadian Distribution  
Maintain up-to-date item information, images, and inventory electronically  
Exchange documents electronically

### DOCUMENTS REQUIRED

Electronic (EDI) or browser-based  
Fulfillment Capable

- Purchase Order (850)
- PO Acknowledgement (855)
- Advance Ship Notice (856)
- Invoice (810)
- Inventory Advice (846)
- Branded Packing Slip

### CATEGORIES

**Safety— Personal Protective Equipment**

**Medical Supplies (not hospital grade)**

**Accessories and equipment**

**Sanitation & Janitorial**

**Food & Beverage**

**Breakroom**

**Office Supplies**

### PROGRAM SITE

[COMMUNITY.SPSCOMMERCE.COM/  
SOURCING/GRAND-AND-TOY/](https://COMMUNITY.SPSCOMMERCE.COM/SOURCING/GRAND-AND-TOY/)