

Supplier Compliance Guide



Drakes.



SPS COMMERCE

INFINITE RETAIL POWER™

Contents

- Document Change Control..... 4
- Introduction 5
- General Purchase Terms and Conditions..... 5
- Drakes Supermarkets Key Contacts 5
 - We are currently creating these and will update this guide when they become available. In the interim, please direct all questions and queries Drakes Connect. Drakes.Connect@drakes.com.au.. 5
 - Buying Staff 5
 - Accounts Payable 5
 - Shipping and Receiving 5
 - Customer Service 5
- EDI Outsourcing and Supplier Enablement..... 6
- EDI Requirements 6
- Purchase Order Message 7
 - Purchase Order Types 7
 - Purchase Order Dates 7
 - Purchase Order Message Function Codes 7
 - Business Rules 7
- Purchase Order Response Message..... 8
 - Purchase Order Response Types..... 9
 - Line Item Change Details 10
 - Despatch Advice Requirements 10
 - When is a DESADV required?..... 11
 - Routing Instructions..... 11
 - Shipping Methods 11
- Packing and Labeling..... 11
 - Shipping..... 12
 - Shipping Carton Specifications..... 12
 - Shipping Label 12
 - Shipping Label Placement 12
 - Multiple Product Delivered on a Single Physical Pallet 13
 - Packing Requirements 13

Supply of Products with a Use By or Best Before Date.....	13
Product.....	14
Product Packaging and Labeling Requirements / Floor Ready Requirements	15
GTIN	15
Financial & Accounts Payable	15
Invoice Transmission.....	15
Payment Policies	15
Due Dates.....	16
Payment Terms	16
Credit Notes	16
Monthly Statements	16
Accounts Payable Supplier Address.....	16
Paper Invoicing.....	16

Document Change Control

Document Version	Released	By	Changes
V1.0	June 2019	Drakes Supermarkets and SPS Commerce	First Release
V2.0	August 2019	Drakes Supermarkets and SPS Commerce	Second Release
V2.1	October 2019	Drakes Supermarkets	GS1 Label Requirements (updated)
V2.2	October 2019	Drakes Supermarkets	Added: Multiple Product Delivered on a Single Physical Pallet. Supply of Products with a Use By or Best Before Date

Introduction

Drakes Supermarkets continues to make process improvements to increase efficiencies, accelerate growth and speed to market. We are committed to working alongside our suppliers to ensure processes and initiatives benefit both parties. As such, we have built a warehouse and distribution centre, Brave Logistics. We have established these guidelines as a resource for understanding our business practices in electronic trading. We are confident that this guide is an important step toward building a better end-to-end supply chain to ultimately make our customers happy. We hope you find this guide clear and comprehensive, and filled with enough content to help deliver a better, more efficient network.

Please consult the most recent publication of these guidelines located on the [Microsite](#) with any questions you may have concerning our business practices. If you foresee any potential problems with adhering to these requirements or have any questions about the content of this manual, please contact your Drakes Supermarkets point of contact.

This information is confidential and should not be disseminated to third parties. Drakes Supermarkets suppliers may reproduce this manual for their internal use only.

General Purchase Terms and Conditions

Drakes Supermarkets Purchase Orders are offered under the terms of Drakes Supermarkets Electronic Trading Agreement. Suppliers are expected to review this agreement and provide written consent prior to engaging in any transactions with Drakes Supermarkets. Please familiarize yourself with these terms and conditions.

It is important to note that Drakes Supermarkets Electronic Trading Agreement does not affect any pre-existing Trade Agreements between Drakes Supermarkets and suppliers.

Drakes Supermarkets Key Contacts

We are currently creating these and will update this guide when they become available. In the interim, please direct all questions and queries Drakes Connect.

Drakes.Connect@drakes.com.au

Buying Staff

Accounts Payable

Shipping and Receiving

Customer Service

EDI Outsourcing and Supplier Enablement

Drakes Supermarkets has partnered with SPS Commerce, a leading provider of EDI solutions, to facilitate our electronic business to business communications. SPS Commerce offers a range of hosted EDI solutions ranging from web browser based to direct integration with your back-end applications. If you have in-house EDI capabilities or have already partnered with an eCommerce enablement company, you may certify these existing capabilities for our EDI program through SPS Commerce.

Please contact SPS Commerce's Client Services department for more information regarding how to enable EDI capabilities with Drakes Supermarkets.

SPS Commerce Client Services

www.SPSCommerce.com

1300 532 383

clientservices.au@spscommerce.com

If you are an existing customer base in Australia and have a query or need any assistance, please contact SPS Commerce's Customer Operations team as per contact details below:

SPS Commerce Customer Operations – Australia Customer Service

Phone (when in Australia): 1300 532 383

Outside of Australia: +61 3 9847 7000

Email: australiasupport@spscommerce.com

If you are based outside of Australia, please visit our global support page to obtain SPS Commerce's Customer Operations contact details in or closest to your location:

<https://supportcenter.spscommerce.com/spscommerce>

If a new EDI system is installed or any major changes are made to your current system, SPS Commerce must be contacted for re-certification of the trading partnership, ensuring that future transmissions continue to meet Drakes Supermarkets standards.

EDI Requirements

Drakes Supermarkets has engaged SPS Commerce, a SaaS provider of supply chain solutions, to provide a complete suite of EDI services for us. EDI is an efficient, secure and timely method of communicating business transactions. All EDI data to or from Drakes Supermarkets will be processed through SPS Commerce. A uniform and consistent interface will allow us to rapidly engage our suppliers in communications via EDI. Drakes Supermarkets requires all EDI compatible suppliers to trade with us using EDI communications. Discussion with Drakes Supermarkets Buying Department is the first step for EDI enablement.

The following document types are supported by Drakes Supermarkets through SPS Commerce:

- Purchase Order Message - ORDERS
- Purchase Order Response Message - ORDRSP
- Despatch Advice Message - DESADV
- Invoice Message - INVOIC
- Syntax & Service Report - CONTRL

Suppliers should verify receipt of Syntax & Service Report message (CONTRL) for all Purchase Order Responses (ORDRSP), Despatch Advices (DESADV) and Invoices (INVOIC) transmitted. Contact SPS Commerce's support team if a CONTRL is not returned.

SPS Commerce also validates for content and business rules on Drakes Supermarkets behalf. Please monitor for any error messages from SPS Commerce. It is the supplier's responsibility to make corrections and reprocess any transactions rejected by SPS Commerce. If you have any questions regarding an error, please contact [SPS Commerce](#) and they will assist in identifying the cause of the error and any necessary steps to make the appropriate corrections.

Purchase Order Message

Purchase Order Types

Drakes Supermarkets will send Purchase Orders in a Direct to Distribution Centre / Warehouse (DC) Order Management Model. In this model the orders are shipped direct to Brave Logistics Warehouse for later disbursement to the final retail location. It is important that suppliers understand the order types and can work with them through their own internal systems. Precise details are articulated in the Purchase Order Message Implementation Guidelines (ORDERS MIG).

Purchase Order Dates

Drakes Supermarkets communicates the following dates on each Purchase Order / Purchase Order replacement:

- **Order Date** (DTM DE C507.2005 = 137) - date the order / replacement order was created
- **Requested Delivery Date** (DTM DE C507.2005 = 2) – date the order should be delivered by

If the products are not received by the Delivery Date, Drakes Supermarkets reserves the right to cancel or reject the order in full.

Late orders cause out-of-stock situations that affects stock availability for customers. It is the supplier's responsibility to advise Drakes Supermarkets of any anticipated changes in order fulfillment timing. By having notice of shipping delays, we will be able to accurately adjust our forecasts. Please see the section on Purchase Order Response regarding further details on how to communicate changes to a Purchase Order including shipping dates.

Purchase Order Message Function Codes

Original, Replacement and Cancellation Purchase Orders will be sent via the same Purchase Order format.

- **Original** (BGM DE 1225 = 9) – an original order
- **Replacement** (BGM DE 1225 = 5) – a replacement of a previous Purchase Order message with the same Purchase Order number
- **Cancellation** (BGM DE 1225 = 1) – a cancellation of a previous Purchase Order message with the same Purchase Order number.

Business Rules

Drakes Supermarkets will raise orders as and when required by the Drakes Supermarkets Demand Planning Team. Drakes Supermarkets is unable to predetermine transmission times to suppliers. Purchase Orders will generally be sent as required. Daily checking of the EDI mailbox by the supplier is required to process the orders in the shortest possible time.

- Purchase Orders must be validated to ensure that duplicate orders are not processed without prior approval from Drakes Supermarkets.

- Drakes Supermarkets Buying Company details will be provided in the segment NAD with 'Party Function Code Qualifier' BY (NAD DE 3035 = BY)
- The primary product identifier for each line item will be product GTIN. When there is no GTIN available, the ordered product will be identified by the supplier product code.
- The quantity line will show the ordered quantity, unit of measure is only used when a product is a variable quantity product, e.g. CTN.
- Price is the gross price (excluding allowances or charges) of the ordered unit, exclusive of tax.

Purchase Order Response Message

The supplier must receive a valid Purchase Order from Drakes Supermarkets. If arrangements have not been made to receive an EDI Purchase Order (ORDERS), the supplier will receive computer-generated Purchase Order via Drakes Connect Portal or alternative method as agreed with Drakes Supermarkets.

Verify the accuracy of all Purchase Order details including requested delivery date and cost.

Do not ship your products until all discrepancies on the Purchase Order have been corrected. If corrections are needed, the original PO may be cancelled and a new Purchase Order with a new Purchase Order number will be issued. DO NOT SHIP AGAINST THE ORIGINAL PO NUMBER.

If inaccuracies exist and modifications are necessary, the supplier must send a Purchase Order Response (ORDRSP) detailing the requested changes. Drakes Supermarkets will consider the following requests to change an order:

- Change to the Order Delivery date
- Change to the Item Quantity – Drakes will not accept quantity greater than the original order quantity
- Change to the Item Unit Price – Drakes will not accept unit price greater than the unit price in the original order

If a Purchase Order sent by Drakes contain a product ordered with an incorrect GTIN, the supplier must contact Drakes Supermarkets directly to resolve the incorrect GTIN outside of the electronic trading process.

A Purchase Order Response must be returned to Drakes Supermarkets within three business hours from the order being released by Drakes.

Supplier's initiated changes (Purchase Order Response with BGM DE 1225 = 4) will be accepted **automatically** by Drakes Supermarkets ERP and acknowledged by sending a Purchase Order replacement message. If the changes are outside of Drakes' tolerance levels, a notification will be triggered to the Demand Planning Team. In the case where the Buying Team wants to amend or cancel the order after an automated system order replacement has been sent, the Inventory Team will contact the supplier directly (outside of the electronic trading process), prior to raising any further electronic order replacements.

If Drakes Supermarkets amends or cancels the order after receiving a Purchase Order Response accepted in full, Drakes Supermarkets will contact the supplier directly to resolve this outside of the electronic trading process.

No Additions

Suppliers cannot add an item to Drakes Supermarkets original Purchase Order.

Substitutions / Discontinued product replacement

An item substitution is not permitted in the Purchase Order Response. Suppliers should contact Drakes Supermarkets via phone or email, if a product ordered has been discontinued and/or replaced.

Backorders and Planned Split Shipment/Delivery

A Backorder is defined as Suppliers despatching less than the agreed purchase order quantities and delivery schedule on a single despatch. Based on this definition, Drakes Supermarkets will not accept Backorders and any undelivered stock will be cancelled. For every situation that would result in a Backorder, Suppliers must contact Drakes Warehouse Stock Control team prior to shipping stock and submitting a Despatch Advice.

A Planned Split Shipment/Delivery is defined as the Original or Replacement purchase order containing multiple delivery dates for individual lines on the same purchase order. Drakes Supermarkets will not accept Planned Split Shipments/Deliveries as part of the normal trading arrangements. In every situation that would result in a Planned Split Shipment/Delivery, Suppliers must contact Drakes Warehouse Stock Control team prior to submitting a Purchase Response.

Purchase Order Response Types

Drakes Supermarkets will receive three types of Purchase Order Response from suppliers. These are:

Segment BGM DE 1225 'Message Function Code'	Description
29	Accepted without amendment Heading, Detail and Summary sections All line items sent on Purchase Order must be sent back on the Purchase Order Response and must have LIN DE 1229 = 5 (accepted without amendment); the original Purchase Order line number must be provided in the 'Document line identifier' in the segment RFF with 'Reference code qualifier' ON (RFF DE C506.1156 when DE C506.1153 = ON).
27	Not accepted Heading, Detail and Summary sections All line items sent on Purchase Order must be sent back on the Purchase Order Response and must have LIN DE 1229 = 7 (not accepted); the original Purchase Order line number must be provided in the 'Document line identifier' in the segment RFF with 'Reference code qualifier' ON (RFF DE C506.1156 when DE C506.1153 = ON).
4	Change Heading, Detail and Summary sections All line items sent on Purchase Order must be sent back on the Purchase Order Response and LIN DE 1229 must indicate the status of the line (accepted without amendment, not accepted or changed); the original Purchase Order line number must be provided in the 'Document line identifier' in the segment RFF with 'Reference code qualifier' ON (RFF DE C506.1156 when DE C506.1153 = ON).

Line Item Change Details

Drakes Supermarkets takes advantage of the following item level changes within the Purchase Order Response transaction set. Drakes Supermarkets expects the following change events to be communicated through EDI. Drakes Supermarkets also acknowledges that there are some occasions where items cannot be fulfilled per the Purchase Order instructions that are not accommodated by the following change codes, please contact Brave Logistics Demand Plan Team to communicate any additional required changes.

Segment LIN DE 1229 'Action Request/Notification Description Code'	Description
5	Accepted without amendment (Item accepted)
7	Not accepted (Item rejected)
3	Changed (Item accepted with changes) All information (changed and unchanged) pertaining to an item must be sent in the Purchase Order response

Shipping & Packing and Labeling

Despatch Advice Requirements

Drakes Supermarkets uses warehouse management technology to receive merchandise via the supplier's DESADV. Suppliers must make every effort to ensure that shipments are 100% accurate and include all requested data. **DESADV should only contain the products and quantities shipped in the individual shipment. Any product not shipped should not be included in the DESADV.**

- DESADV must be sent at the time the goods leave the point of dispatch. DESADV must be received before the goods reach their destination
- DESADV can only relate to a single Purchase Order. If multiple orders are included in a physical shipment, one DESADV must be sent for each Purchase Order electronically, with the Consignment Note number repeating
- A Despatch Advice can only have one Invoice
- A Despatch Advice can only relate to one Delivery Truck
- A Delivery Truck can have one or more Despatch Advice messages
- **The DESADV must not contain any products that were not on the Purchase Order**
- **The DESADV must not contain quantities greater than that on the Purchase Order**
- The SSCC references in the DESADV, must match the SSCC barcodes on the shipping labels

The Despatch Advice Number MUST Be Numeric Only

DESADV Document Structure

The shipment model supported by Drakes Supermarkets is:

- SOTI (Shipment, Order, Tare/Pallet, Item) format. In this format, the supplier indicated the Despatch Advice message contains the SSCC code (GS1 Shipping label) at Pallet level.

GS1 Label Requirements

Drakes Supermarkets will automate the receiving process within their facilities through the scanning of the GS1-128 Barcode within the Shipping Label against the Despatch Advice. Suppliers are required to provide a shipping label on pallets within the shipment. Label placement must follow Drakes Supermarkets compliance requirements and the SSCC pallet ID represented in the GS1-UCC128 barcode number must be correctly provided in the suppliers' Despatch Advice message.

SSCC information (data and labels) must be supplied for the combination of Pallet and Item/Product. Drakes warehouse (Brave Logistics) and associated electronic trading guidelines do not allow Mixed Pallet SSCC, where the same SSCC covers multiple products packed on the same physical pallet. If multiple products are packed on the same physical pallet, each product must have its own SSCC.

When is a DESADV required?

The Despatch Advice message must be sent at the time the goods leave the point of dispatch and must be received before the goods reach their destination. This makes it possible for Brave Logistics to use the data to prepare efficiently for the reception of the goods.

Each unit delivered (carton) should be uniquely identified. In the Despatch Advice message, the products contained in each uniquely identified unit are described. When the goods are received, the physical shipment and the electronic message will be cross-checked. Discrepancies are immediately identified.

Any system issue that prevents transmission of a timely DESADV should be reported to Brave Logistics immediately. If DESADV is not sent electronically for a shipment, an expense offset may be assessed, or the shipment may be refused.

Re-transmitting DESADV Data

If retransmission of DESADV is required by the supplier, the supplier is required to contact Brave Logistics immediately to ensure previously transmitted DESADV is removed from the system prior to transmission of updated/ changed DESADV.

Routing Instructions

Shipping Methods

All shipments are required to be transported according to the routing instructions provided by Brave Logistics Supply Chain and Logistics department.

COLLECT suppliers are responsible to arrange for routing on or before the Ship Date listed on the respective purchase order.

PREPAID suppliers are responsible for the shipment to arrive at the destination on the Scheduled Arrival Date as indicated in the online booking completed via the booking portal.

Packing and Labeling

Shipping

All shipments will be monitored for compliance with these instructions. Failure to comply with these instructions may result in a charge-back for handling costs.

Weekend deliveries are not considered as normal practice. Any request for weekend delivery must be discussed on a case by case basis and approved by Brave Logistics management team.

No partial or "split" deliveries. Brave Logistics reserves the right to refuse any partial or "split" deliveries unless previously approved in writing by Head of Buying.

Shipping Carton Specifications

All merchandise shipped to Drakes Supermarkets stores must be packaged in line with Brave Logistics Trade unit packaging guidelines. Punctures, tears, rips or damaged corners on the box will not be acceptable and all flaps must be intact. All fragile products must be appropriately packaged to prevent breakage during normal shipping and handling.

Shipping Label

Brave Logistics will be requiring the use of Serial Shipping Container Code (SSCC) barcoding from its suppliers. Through using this form of automatic identification, Brave Logistics aims to gain efficiencies which will increase profitability by increasing the speed and accuracy of product receipt. Brave Logistics will be scanning them during all processes to identify and verify the items that are being worked with.

Suppliers are required to provide shipping label on pallets within the shipment. Label placement must follow as per SSCC Document and the SSCC carton ID represented in the GS1-UCC128 barcode number must be correctly provided in the supplier's Despatch Advice message.

A valid SSCC code requires GS1 assigned company prefix. Suppliers must contact GS1 Australia if they do not already have a company prefix to use in SSCC.

Please refer to the "Drakes Supermarkets SSCC label specification" document available on our [Microsite](#).

Shipping Label Placement

A pallet must have a minimum of two pallet labels, one on each fork lift access sides of the pallet.

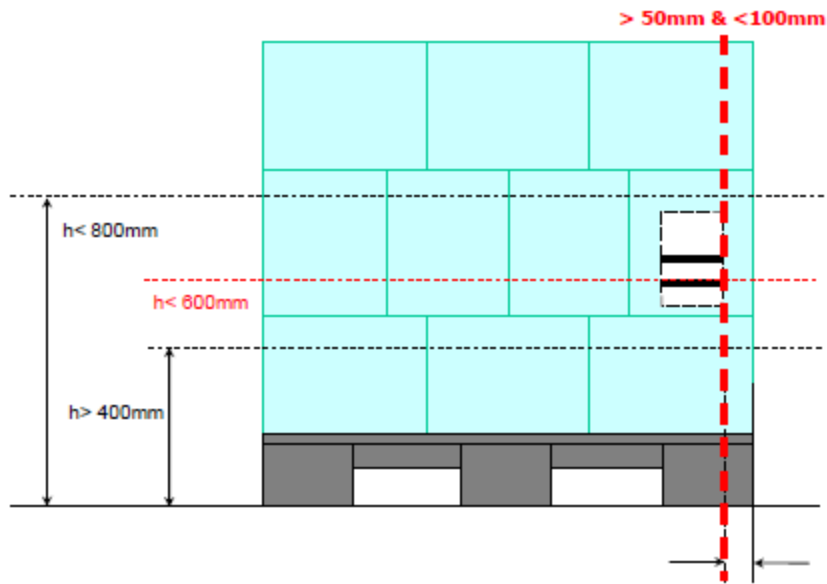
The SSCC numbers on both pallet labels must be the same on each fork entry side of the same pallet. The number should be unique from all other pallets.

The pallet label is to be placed at least 50mm and no more than 100mm in from the right hand edge of the vertical sides. The bottom of the lower bar code is no lower than 400mm from the ground level. The label should be placed as high on the vertical side as possible, if the pallet has stock on it that is not 400mm high.

The top barcode should be no higher than 800mm from ground level.

The pallet should not bridge across two cartons.

The target placement of the label is 600mm from the ground level as shown below:



If the pallet needs to be stretch wrapped for stability, two pallet labels must be applied to the **outside** of the stretch wrap.

A multi-stack of pallets that have been stretch-wrapped individually must have SSCC label applied to the **outside** of the wrap of each pallet.

A multi-stack of pallets not individual stretch-wrapped, but the stack has been stretch-wrapped into a single unit for stability during transportation must have pallet SSCC label applied (if possible) to a single carton on the right-hand bottom side of the pallet.

Multiple Product Delivered on a Single Physical Pallet

When Drakes have agreed to accept multiple product on the same physical pallet, the same product must be grouped together on the pallet. In this instance, each SSCC Label must be attached to a single carton of the related product, facing outwards.

Packing Requirements

See the Brave Logistics Trade Unit Packaging Guidelines, for instructions and information relevant to the requirements on outer carton labelling, packaging requirements, weight limits labelling, and sizing.

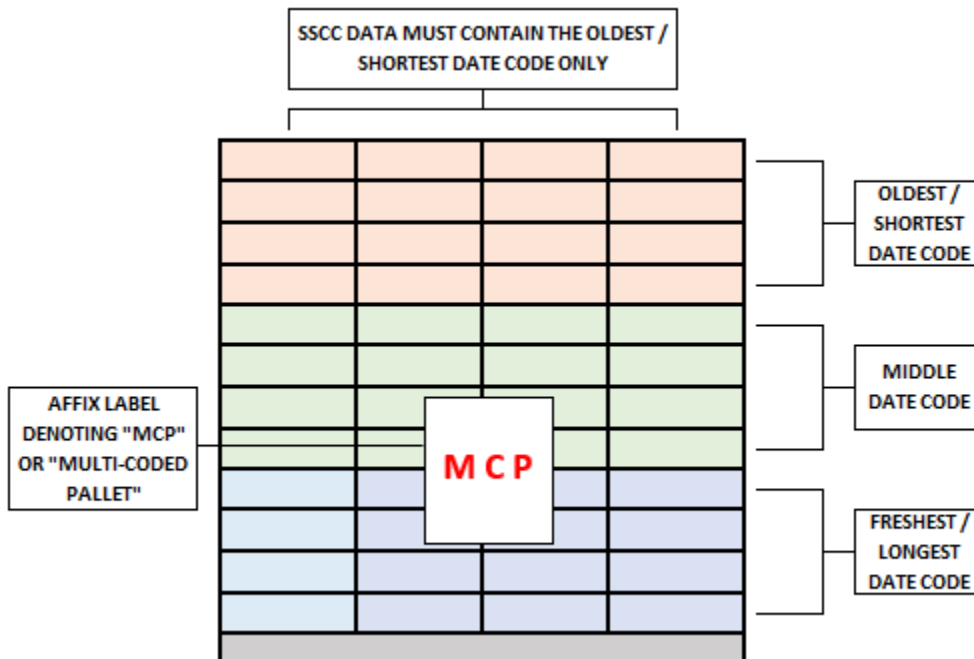
Supply of Products with a Use By or Best Before Date

Brave Logistics has an expectation that all supplied physical pallets consist of only 1 product with only 1 use by or best before date.

Brave Logistics does however recognize the ECRA industry-wide guidelines in relation to Multi-Coded Pallets.

In the event that a supplier has no other alternative but to supply a physical pallet containing an item that has more than 1 use by or best before date, Suppliers must follow the below guidelines to properly consolidate the two (or more) date codes that are being shipped on the pallet:

- In every situation that would result in a Multi-Coded Pallet Shipment/Delivery, Suppliers must contact Brave Logistics Stock Control team prior to submitting a Purchase Order Response.
- The Multi-Coded Pallet must be assembled in a particular date rotation, with the freshest stock (longest expiry) at the base of the pallet and the oldest stock (shortest expiry) on the top of the pallet. This allows, the product to be picked and dispatched to stores with maximum shelf life.
- None of the date codes on the MCP are to be in breach of the relevant Minimum Life On Receipt (MLOR) requirements as outlined with in the individual suppliers trading agreement with Brave Logistics.
- Ensure the combined quantity of trade units being supplied on the pallet is reflected in a single SSCC pallet label and the SSCC pallet label is placed on the pallet in line with the shipping label guidelines that exist in this document. Providing multiple pallet labels for each part quantity is not required.
- Ensure that the shortest Use By/Best Before date (earliest expiry) is referenced on the SSCC pallet label.
- Ensure that the TI HI of the pallet is not exceeded.
- Affix an adhesive label, preferably in A4 format and positioned adjacent to the SSCC pallet label, denoting "MCP" or "Multi-Coded Pallet" to ensure easy identification on receipt.
- Ensure that traceability of ALL date codes and batch numbers can be maintained in the event of product recalls or withdrawals, as well as effective rotation in the warehouse of the product. (This is critical since the SSCC pallet label will only reflect the shortest date code for the entire pallet).



Product

Product Packaging and Labeling Requirements / Floor Ready Requirements

This section outlines requirements for item ticketing, label formatting, and product packaging. All merchandise must be received in a condition ready for immediate placement on the sales floor.

GTIN

A GTIN (barcode) must be placed on the item so it is clearly visible. The barcode must be visible and easily accessible for scanning and must be accurate to the GTIN provided on the EDI purchase order (ORDERS).

The GTIN will be printed on either a large (7cm x 10cm) or small (2.5cm x 10cm) license plate label, depending on the size of each unit. Each unit is defined as a complete inventory item.

Return to Supplier Policy

Please refer to your agreement with Drakes Supermarkets for defective and damaged merchandise, product recalls and other authorised returns.

Financial & Accounts Payable

Invoice Transmission

The EDI invoice (INVOIC) is required by Drakes Supermarkets to eliminate redundant data entry as well as paper documents while promoting accuracy and timely payments. Credit Notes will not be transacted electronically (hard copy required).

Drakes Supermarkets is requiring suppliers to provide electronic Invoices for all shipments sent against electronically created orders. Suppliers are to create one Invoice per single Purchase Order and Despatch Advice (delivery).

Where multiple shipments have been made against a Purchase Order a new Invoice must be raised for each shipment.

Payment Policies

All products **MUST** be invoiced per the unit of measure found on the Purchase Order. Product ordered at the case, prepack or assortment level **MUST** also be invoiced per that same unit price.

All Invoices must quote the relevant Purchase Order number. Do not duplicate an invoice number.

Include a valid Purchase Order number in the 'Reference identifier' in the segment RFF with 'Reference code qualifier' ON. Any product being invoiced that does not correspond with a valid Purchase Order number cannot be processed via EDI.

Product GTIN must be present for each item on each invoice.

Do not include quantities for product not fulfilled/shipped.

Due Dates

Payment due dates are based on the Invoice Date within the EDI Invoice (INVOIC) data that Drakes Supermarkets receives, not the Invoice Created Date or the actual date when Drakes Supermarkets receives the data file. Invoices cannot be dated prior to the date goods are expected to be received by Drakes Supermarkets

Payment Terms

Payment terms should align to the payment terms specified in the existing Trading Agreement between suppliers and Drakes Supermarkets.

Credit Notes

Credit notes should be emailed to the Drakes Supermarkets Accounts Payable Department.
This will be updated when an email address is created.

Monthly Statements

Monthly statements should be emailed to the Drakes Supermarkets Accounts Payable Department
This will be updated when an email address is created.

Accounts Payable Supplier Address

The Accounts Payable supplier address is maintained using the address included on the supplier's current invoices. Changes due to mergers, acquisitions, company closings or any changes to the remittance address must be communicated in writing on a company letterhead and signed by a Senior Officer of the company. The following information must be included in the letter:

- Company name
- Old parent company name and new parent company name
- Drakes Supermarkets assigned supplier number(s)
- Previous company address and current company address
- Statement of what is taking place (i.e. merger, etc.)
- Effective date of change

The written notification for any changes in the above categories should be emailed to Accounts.Payable@drakes.com.au

Paper Invoicing

Suppliers should transmit electronic invoices (INVOIC) only. Emailed invoices will not be accepted after moving to EDI communications except by written consent from Drakes Supermarkets.

Glossary of Terms

EDI	EDI is an abbreviation for Electronic Data Interchange. Using EDI, companies send information from one business system to another, using a standardized format. EDI allows companies to exchange data electronically rather than by paper.
ORDERS	Mandatory EDI message for Drakes Supermarkets. Purchase Order is a purchase request to a supplier for the supply of goods. The ORDERS message specifies details for goods or services ordered under conditions agreed between Drakes Supermarkets and the suppliers.
ORDRSP	Mandatory EDI message for Drakes Supermarkets. Each Purchase Order / Purchase Order replacement sent by Drakes Supermarkets will require confirmation by the supplier using the Purchase Order Response message.
DESADV	Mandatory EDI message for Drakes Supermarkets. Despatch Advice message is a notification of pending deliveries, similar to a packing list. It provides detailed information about a shipment. The purpose of a DESADV is to notify Drakes Supermarkets when shipping occurs and provide physical characteristics about the shipment, so Drakes Supermarkets can be prepared to accept delivery.
INVOIC	Mandatory EDI message for Drakes Supermarkets One invoice is required per single Purchase Order and delivery.
MIG	Message Implementation Guide (MIG). Drakes Supermarkets MIGs are based on the EANCOM® 2002 Australian Retail Industry Implementation Guidelines derived from the international UN/EDIFACT directory D.01B.
Supplier	For the purposes of this document, the terms “supplier/s” will be used interchangeably throughout and refers to any of Drakes Supermarkets trade partners.
Consignment Note number / Pro number	Carrier’s reference number is a unique number assigned by the carrier to identify a specific shipment.
GS1	GS1 is an international non-profit organization that administers barcodes and supply chain standards. Formally known as EAN - UCC.
GS1 Company Prefix	GS1 Company Prefix is a globally unique code allocated to a member company by GS1.
SKU	Stock keeping unit number. The unique #-digit number by which Drakes Supermarkets identifies each product sold.
Global Trade Item Number (GTIN)	Global Trade Item Number (GTIN) is an identifier for trade items, developed by GS1 to uniquely identify products universally. GTINs may be 8, 12, 13 or 14 digits long, and each of these 4 numbering structures are constructed in a similar fashion, combining Company Prefix, Item Reference and a calculated Check Digit (GTIN-14 adds another component- the Indicator Digit, which can be 1-8).

<p>Serial Shipping Container Code (SSCC)</p>	<p>The serial shipping container code (SSCC) is an 18-digit number used to identify logistics units. To automate the reading process, the SSCC is often encoded in a barcode, generally GS1-128. It is used in electronic commerce transactions.</p> <p>The SSCC comprises an extension digit, a GS1 company prefix, a serial reference, and a check digit. It is all numeric. It is applicable to tertiary level of packing.</p>
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