# Who do I contact with my questions?



# **SPS** Commerce

- SPS current global system performance
  <u>status.spscommerce.com</u>
- Questions about using or operating in **Fulfillment**
- Questions about sent documents
- Questions about document errors
- Did my document send correctly?
- Why is my document *In Transit*?
- Questions about data entry requirements
- Questions about additional SPS Commerce Services
- SPS Commerce monthly Invoices or Adding Users
- Questions about EDI Testing & Certification

### **SPS Commerce Support**

### 888-739-3232

Option 1: Fulfillment

Option 4: Billing

### **Please use for urgent requests**

Reference Case #, when applicable



### support@spscommerce.com

You will receive an automated email with a case number for your inquiry.



**Messenger:** Log into your Fulfillment account, and click the message icon in the lower right-hand corner.

\*Chat also available for Onboarding

### **Additional Materials**

### Fulfillment

help.fulfillment.spscommerce.com

### Training

trainingcenter.spscommerce.com



# Sally Beauty

- Questions about business requirements
- Questions about document content received from Sally Beauty
- Why is this information on my order?
- Requests for **exemptions** to required documents
  or forms
- Questions about assigned vendor numbers
- Questions about Order Management Models

### **Sally Beauty**

Please reach out to your Sally Beauty's

Merchandising Team for questions specific to orders.

SBH-EDISupport@SallyBeauty.com

### **Onboarding & Program Requirements**

https://community.spscommerce.com/sally-beauty-fulfillment/

### **SPS Commerce Onboarding**

### community@spscommerce.com

Contact information used for vendors engaging directly

with SPS about general EDI onboarding questions

## SPS Commerce Fulfillment

\*\*For active Fulfillment projects only\*\*

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(\boxtimes)
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### implementation@spscommerce.com

You will receive an automated email with a case number for your inquiry.

# SPS Commerce Testing &

#### Certification \*\*For active Testing projects only\*\*

editesting@spscommerce.com

Average Response Time: within 24 hours

Designated SPS resource Phone Number provided directly

to supplier