

# **855 Purchase Order Acknowledgment**

**X12/V4010/855: 855 Purchase Order Acknowledgment**

**Version: 1.0**

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# 855 Purchase Order Acknowledgment

Functional Group=PR

**Purpose:** This Draft Standard for Trial Use contains the format and establishes the data contents of the Purchase Order Acknowledgment Transaction Set (855) for use within the context of an Electronic Data Interchange (EDI) environment. The transaction set can be used to provide for customary and established business and industry practice relative to a seller's acknowledgment of a buyer's purchase order. This transaction set can also be used as notification of a vendor generated order. This usage advises a buyer that a vendor has or will ship merchandise as prearranged in their partnership.

**Notes:**

By use of the BEG07 segment of the 850 PO, Leslie's will flag all PO's that require an 855. An 855 is also required against any PO for which a vendor requesting a change. Generally speaking Leslie's requires an 855 PO

Acknowledgement for all Store and Direct to Customer orders. The 855 can be sent for DC orders, but is only required when a vendor is requesting changes to their order.

Direct to customer orders will have a location code = 999

Store orders will have a location code ranging from 1 - 600

DC orders will have a location code ranging from 3000 - 6000

**Not Defined:**

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
	ISA	Interchange Control Header	M	1			Must use
	GS	Functional Group Header	M	1			Must use

**Heading:**

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
010	ST	Transaction Set Header	M	1			Must use
020	BAK	Beginning Segment for Purchase Order Acknowledgment	M	1			Must use
040	CUR	Currency	O	1			Used
050	REF	Reference Identification	O	>1			Must use
150	DTM	Date/Time Reference	O	10			Used

<u>LOOP ID - N9</u>					<u>1000</u>	
280	N9	Reference Identification	O	1		Used
290	MSG	Message Text	O	1000		Used

<u>LOOP ID - N1</u>					<u>200</u>	
300	N1	Name	M	1		Must use
320	N3	Address Information	O	2		Used
330	N4	Geographic Location	O	1		Used

**Detail:**

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
<b><u>LOOP ID - PO1</u></b>					<b><u>100000</u></b>	<b><u>N2/010L</u></b>	
010	PO1	Baseline Item Data	O	1		N2/010	Used
<b><u>LOOP ID - PID</u></b>					<b><u>1000</u></b>		
050	PID	Product/Item Description	O	1			Used
090	PO4	Item Physical Details	O	>1			Must use
<b><u>LOOP ID - ACK</u></b>					<b><u>104</u></b>		
270	ACK	Line Item Acknowledgment	O	1			Must use
<b><u>LOOP ID - N9</u></b>					<b><u>1000</u></b>		
350	N9	Reference Identification	O	1			Used
360	MSG	Message Text	O	1000			Used

**Summary:**

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
<b><u>LOOP ID - CTT</u></b>					<b><u>1</u></b>	<b><u>N3/010L</u></b>	
010	CTT	Transaction Totals	O	1		N3/010	Used
030	SE	Transaction Set Trailer	M	1			Must use

**Not Defined:**

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
	GE	Functional Group Trailer	M	1			Must use
	IEA	Interchange Control Trailer	M	1			Must use

**Notes:**

2/010L PO102 is required.

2/010 PO102 is required.

3/010L The number of line items (CTT01) is the accumulation of the number of PO1 segments. If used, hash total (CTT02) is the sum of the value of quantities ordered (PO102) for each PO1 segment.

3/010 The number of line items (CTT01) is the accumulation of the number of PO1 segments. If used, hash total (CTT02) is the sum of the value of quantities ordered (PO102) for each PO1 segment.

**General Usage:**

01/25/2021

Updated specs to require the SK qualifier

# ISA Interchange Control Header

Pos:	Max: 1
Not Defined - Mandatory	
Loop: N/A	Elements: 16

**User Option (Usage):** Must use

**Purpose:** To start and identify an interchange of zero or more functional groups and interchange-related control segments

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
ISA01	I01	<b>Authorization Information Qualifier</b>	M	ID	2/2	Must use
<b>Description:</b> Code to identify the type of information in the Authorization Information <b>All valid standard codes are used. (Total Codes: 7)</b>						
ISA02	I02	<b>Authorization Information</b>	M	AN	10/10	Must use
<b>Description:</b> Information used for additional identification or authorization of the interchange sender or the data in the interchange; the type of information is set by the Authorization Information Qualifier (I01)						
ISA03	I03	<b>Security Information Qualifier</b>	M	ID	2/2	Must use
<b>Description:</b> Code to identify the type of information in the Security Information <b>All valid standard codes are used. (Total Codes: 2)</b>						
ISA04	I04	<b>Security Information</b>	M	AN	10/10	Must use
<b>Description:</b> This is used for identifying the security information about the interchange sender or the data in the interchange; the type of information is set by the Security Information Qualifier (I03)						
ISA05	I05	<b>Interchange ID Qualifier</b>	M	ID	2/2	Must use
<b>Description:</b> Qualifier to designate the system/method of code structure used to designate the sender or receiver ID element being qualified <b>All valid standard codes are used. (Total Codes: 38)</b>						
ISA06	I06	<b>Interchange Sender ID</b>	M	AN	15/15	Must use
<b>Description:</b> Identification code published by the sender for other parties to use as the receiver ID to route data to them; the sender always codes this value in the sender ID element						
ISA07	I05	<b>Interchange ID Qualifier</b>	M	ID	2/2	Must use
<b>Description:</b> Qualifier to designate the system/method of code structure used to designate the sender or receiver ID element being qualified <b>All valid standard codes are used. (Total Codes: 38)</b>						
ISA08	I07	<b>Interchange Receiver ID</b>	M	AN	15/15	Must use
<b>Description:</b> Identification code published by the receiver of the data; When sending, it is used by the sender as their sending ID, thus other parties sending to them will use this as a receiving ID to route data to them						
ISA09	I08	<b>Interchange Date</b>	M	DT	6/6	Must use
<b>Description:</b> Date of the interchange						
ISA10	I09	<b>Interchange Time</b>	M	TM	4/4	Must use

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
		<b>Description:</b> Time of the interchange				
ISA11	I10	<b>Interchange Control Standards Identifier</b>	M	ID	1/1	Must use
		<b>Description:</b> Code to identify the agency responsible for the control standard used by the message that is enclosed by the interchange header and trailer <b>All valid standard codes are used. (Total Codes: 1)</b>				
ISA12	I11	<b>Interchange Control Version Number</b>	M	ID	5/5	Must use
		<b>Description:</b> Code specifying the version number of the interchange control segments <b>All valid standard codes are used. (Total Codes: 14)</b>				
ISA13	I12	<b>Interchange Control Number</b>	M	N0	9/9	Must use
		<b>Description:</b> A control number assigned by the interchange sender				
ISA14	I13	<b>Acknowledgment Requested</b>	M	ID	1/1	Must use
		<b>Description:</b> Code sent by the sender to request an interchange acknowledgment (TA1) <b>All valid standard codes are used. (Total Codes: 2)</b>				
ISA15	I14	<b>Usage Indicator</b>	M	ID	1/1	Must use
		<b>Description:</b> Code to indicate whether data enclosed by this interchange envelope is test, production or information <b>All valid standard codes are used. (Total Codes: 3)</b>				
ISA16	I15	<b>Component Element Separator</b>	M		1/1	Must use
		<b>Description:</b> Type is not applicable; the component element separator is a delimiter and not a data element; this field provides the delimiter used to separate component data elements within a composite data structure; this value must be different than the data element separator and the segment terminator				

# GS Functional Group Header

Pos:	Max: 1
Not Defined - Mandatory	
Loop: N/A	Elements: 8

**User Option (Usage):** Must use

**Purpose:** To indicate the beginning of a functional group and to provide control information

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
GS01	479	<b>Functional Identifier Code</b>	M	ID	2/2	Must use
<b>Description:</b> Code identifying a group of application related transaction sets						
<b>CodeList Summary</b> (Total Codes: 240, Included: 1)						
<b>Code Name</b>						
PR Purchase Order Acknowledgement (855)						
GS02	142	<b>Application Sender's Code</b>	M	AN	2/15	Must use
<b>Description:</b> Code identifying party sending transmission; codes agreed to by trading partners						
GS03	124	<b>Application Receiver's Code</b>	M	AN	2/15	Must use
<b>Description:</b> Code identifying party receiving transmission; codes agreed to by trading partners						
GS04	373	<b>Date</b>	M	DT	8/8	Must use
<b>Description:</b> Date expressed as CCYYMMDD						
GS05	337	<b>Time</b>	M	TM	4/8	Must use
<b>Description:</b> Time expressed in 24-hour clock time as follows: HHMM, or HHMMSS, or HHMMSSD, or HHMMSSDD, where H = hours (00-23), M = minutes (00-59), S = integer seconds (00-59) and DD = decimal seconds; decimal seconds are expressed as follows: D = tenths (0-9) and DD = hundredths (00-99)						
GS06	28	<b>Group Control Number</b>	M	N0	1/9	Must use
<b>Description:</b> Assigned number originated and maintained by the sender						
GS07	455	<b>Responsible Agency Code</b>	M	ID	1/2	Must use
<b>Description:</b> Code identifying the issuer of the standard; this code is used in conjunction with Data Element 480						
<b>All valid standard codes are used. (Total Codes: 2)</b>						
GS08	480	<b>Version / Release / Industry Identifier Code</b>	M	AN	1/12	Must use
<b>Description:</b> Code indicating the version, release, subrelease, and industry identifier of the EDI standard being used, including the GS and GE segments; if code in DE455 in GS segment is X, then in DE 480 positions 1-3 are the version number; positions 4-6 are the release and subrelease, level of the version; and positions 7-12 are the industry or trade association identifiers (optionally assigned by user); if code in DE455 in GS segment is T, then other formats are allowed						
<b>CodeList Summary</b> (Total Codes: 39, Included: 1)						

<u>Code</u>	<u>Name</u>
004010	Draft Standards Approved for Publication by ASC X12 Procedures Review Board through October 1997

**Semantics:**

1. GS04 is the group date.
2. GS05 is the group time.
3. The data interchange control number GS06 in this header must be identical to the same data element in the associated functional group trailer, GE02.

**Comments:**

1. A functional group of related transaction sets, within the scope of X12 standards, consists of a collection of similar transaction sets enclosed by a functional group header and a functional group trailer.



# ST Transaction Set Header

Pos: 010	Max: 1
Heading - Mandatory	
Loop: N/A	Elements: 2

**User Option (Usage):** Must use

**Purpose:** To indicate the start of a transaction set and to assign a control number

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
ST01	143	Transaction Set Identifier Code	M	ID	3/3	Must use

**Description:** Code uniquely identifying a Transaction Set

**CodeList Summary** (Total Codes: 298, Included: 1)

Code Name

855 Purchase Order Acknowledgment

ST02	329	Transaction Set Control Number	M	AN	4/9	Must use
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**Description:** Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set

Leslie's Poolmart requires that this field is unique each time the transaction is sent.

## Semantics:

1. The transaction set identifier (ST01) used by the translation routines of the interchange partners to select the appropriate transaction set definition (e.g., 810 selects the Invoice Transaction Set).

# BAK Beginning Segment for Purchase Order Acknowledgment

Pos: 020	Max: 1
Heading - Mandatory	
Loop: N/A	Elements: 4

**User Option (Usage):** Must use

**Purpose:** To indicate the beginning of the Purchase Order Acknowledgment Transaction Set and transmit identifying numbers and dates

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
BAK01	353	Transaction Set Purpose Code	M	ID	2/2	Must use

**Description:** Code identifying purpose of transaction set

**CodeList Summary** (Total Codes: 65, Included: 1)

**Code Name**

00 Original

BAK02	587	Acknowledgment Type	M	ID	2/2	Must use
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**Description:** Code specifying the type of acknowledgment

Acknowledgement type is mandatory

**CodeList Summary** (Total Codes: 15, Included: 6)

**Code Name**

AC Acknowledge - With Detail and Change  
 AD Acknowledge - With Detail, No Change  
 AE Acknowledge - With Exception Detail Only  
 AK Acknowledge - No Detail or Change  
 RD Reject with Detail  
 RJ Rejected - No Detail

BAK03	324	Purchase Order Number	M	AN	6/10	Must use
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**Description:** Identifying number for Purchase Order assigned by the orderer/purchaser

Leslies PO number format is min 6 max 10, numeric

**User Note 1:** *Leslies PO number format is min 6 max 10, numeric*

BAK04	373	Date	M	DT	8/8	Must use
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**Description:** Date expressed as CCYYMMDD

Original PO date mandatory

**User Note 1:** *Original PO date mandatory*

## Semantics:

1. BAK04 is the date assigned by the purchaser to purchase order.

2. BAK08 is the seller's order number.
3. BAK09 is the date assigned by the sender to the acknowledgment.

# CUR Currency

Pos: 040	Max: 1
Heading - Optional	
Loop: N/A	Elements: 2

**User Option (Usage):** Used

**Purpose:** To specify the currency (dollars, pounds, francs, etc.) used in a transaction

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
CUR01	98	Entity Identifier Code	M	ID	2/3	Must use

**Description:** Code identifying an organizational entity, a physical location, property or an individual

**CodeList Summary** (Total Codes: 1312, Included: 1)

**Code Name**

SE Selling Party

CUR02	100	Currency Code	M	ID	3/3	Must use
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**Description:** Code (Standard ISO) for country in whose currency the charges are specified

## Syntax Rules:

1. C0807 - If CUR08 is present, then CUR07 is required.
2. C0907 - If CUR09 is present, then CUR07 is required.
3. L101112 - If CUR10 is present, then at least one of CUR11 or CUR12 is required.
4. C1110 - If CUR11 is present, then CUR10 is required.
5. C1210 - If CUR12 is present, then CUR10 is required.
6. L131415 - If CUR13 is present, then at least one of CUR14 or CUR15 is required.
7. C1413 - If CUR14 is present, then CUR13 is required.
8. C1513 - If CUR15 is present, then CUR13 is required.
9. L161718 - If CUR16 is present, then at least one of CUR17 or CUR18 is required.
10. C1716 - If CUR17 is present, then CUR16 is required.
11. C1816 - If CUR18 is present, then CUR16 is required.
12. L192021 - If CUR19 is present, then at least one of CUR20 or CUR21 is required.
13. C2019 - If CUR20 is present, then CUR19 is required.
14. C2119 - If CUR21 is present, then CUR19 is required.

## Comments:

1. See Figures Appendix for examples detailing the use of the CUR segment.

# REF Reference Identification

Pos: 050	Max: >1
Heading - Optional	
Loop: N/A	Elements: 2

**User Option (Usage):** Must use

**Purpose:** To specify identifying information

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
REF01	128	Reference Identification Qualifier	M	ID	2/3	Must use

**Description:** Code qualifying the Reference Identification

**CodeList Summary** (Total Codes: 1503, Included: 1)

**Code Name**

IA Internal Vendor Number

REF02	127	Reference Identification	X	AN	6/6	Must use
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**Description:** Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier

Vendor number is mandatory. Leslies assigned vendor number is 6 digits and numeric

**User Note 1:** Vendor number is mandatory. Leslies assigned vendor number is 6 digits and numeric

## Syntax Rules:

1. R0203 - At least one of REF02 or REF03 is required.

## Semantics:

1. REF04 contains data relating to the value cited in REF02.

# DTM Date/Time Reference

Pos: 150	Max: 10
Heading - Optional	
Loop: N/A	Elements: 2

**User Option (Usage):** Used

**Purpose:** To specify pertinent dates and times

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
DTM01	374	Date/Time Qualifier	M	ID	3/3	Must use

**Description:** Code specifying type of date or time, or both date and time

**CodeList Summary** (Total Codes: 1112, Included: 1)

Code Name

068 Current Schedule Ship

DTM02	373	Date	X	DT	8/8	Used
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**Description:** Date expressed as CCYYMMDD

## Syntax Rules:

1. R020305 - At least one of DTM02, DTM03 or DTM05 is required.
2. C0403 - If DTM04 is present, then DTM03 is required.
3. P0506 - If either DTM05 or DTM06 is present, then the other is required.

# Loop Reference Identification

Pos: 280	Repeat: 1000
Optional	
Loop: N9	Elements: N/A

**User Option (Usage):** Used

**Purpose:** To transmit identifying information as specified by the Reference Identification Qualifier

## Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
280	N9	Reference Identification	O	1		Used
290	MSG	Message Text	O	1000		Used

# N9 Reference Identification

Pos: 280	Max: 1
Heading - Optional	
Loop: N9	Elements: 2

**User Option (Usage):** Used

**Purpose:** To transmit identifying information as specified by the Reference Identification Qualifier

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N901	128	Reference Identification Qualifier	M	ID	2/3	Must use

**Description:** Code qualifying the Reference Identification

**CodeList Summary** (Total Codes: 1503, Included: 1)

### Code Name

L1 Letters or Notes

N902	127	Reference Identification	M	AN	1/30	Must use
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**Description:** Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier

**User Note 1:** N902 should contain the following 3 character code to identify the type of note which follows in MSG01:

-GEN:General Note

## Syntax Rules:

1. R0203 - At least one of N902 or N903 is required.
2. C0605 - If N906 is present, then N905 is required.

## Semantics:

1. N906 reflects the time zone which the time reflects.
2. N907 contains data relating to the value cited in N902.



# MSG Message Text

Pos: 290	Max: 1000
Heading - Optional	
Loop: N9	Elements: 1

**User Option (Usage):** Used

**Purpose:** To provide a free-form format that allows the transmission of text information

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
MSG01	933	Free-Form Message Text	M	AN	1/264	Must use

**Description:** Free-form message text

## Syntax Rules:

1. C0302 - If MSG03 is present, then MSG02 is required.

## Semantics:

1. MSG03 is the number of lines to advance before printing.

## Comments:

1. MSG02 is not related to the specific characteristics of a printer, but identifies top of page, advance a line, etc.
2. If MSG02 is "AA - Advance the specified number of lines before print" then MSG03 is required.

# Loop Name

Pos: 300	Repeat: 200
Mandatory	
Loop: N1	Elements: N/A

**User Option (Usage):** Must use

**Purpose:** To identify a party by type of organization, name, and code

## Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
300	N1	Name	M	1		Must use
320	N3	Address Information	O	2		Used
330	N4	Geographic Location	O	1		Used

# N1 Name

<b>Pos: 300</b>	<b>Max: 1</b>
<b>Heading - Mandatory</b>	
<b>Loop: N1</b>	<b>Elements: 4</b>

**User Option (Usage):** Must use

**Purpose:** To identify a party by type of organization, name, and code

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N101	98	<b>Entity Identifier Code</b>	M	ID	2/3	Must use

**Description:** Code identifying an organizational entity, a physical location, property or an individual

**CodeList Summary** (Total Codes: 1312, Included: 1)

**Code Name**

ST Ship To

N102	93	<b>Name</b>	X	AN	1/60	Used
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**Description:** Free-form name

N103	66	<b>Identification Code Qualifier</b>	X	ID	1/2	Must use
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**Description:** Code designating the system/method of code structure used for Identification Code (67)

**CodeList Summary** (Total Codes: 215, Included: 1)

**Code Name**

92 Assigned by Buyer or Buyer's Agent

N104	67	<b>Identification Code</b>	X	AN	2/80	Must use
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**Description:** Code identifying a party or other code

Ship to location code format = min 2 max 5 numeric characters

**User Note 1:** *Ship to location code format = min 2 max 5 numeric characters*

## Syntax Rules:

1. R0203 - At least one of N102 or N103 is required.
2. P0304 - If either N103 or N104 is present, then the other is required.

## Comments:

1. This segment, used alone, provides the most efficient method of providing organizational identification. To obtain this efficiency the "ID Code" (N104) must provide a key to the table maintained by the transaction processing party.
2. N105 and N106 further define the type of entity in N101.

# N3 Address Information

Pos: 320	Max: 2
Heading - Optional	
Loop: N1	Elements: 2

**User Option (Usage):** Used

**Purpose:** To specify the location of the named party

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N301	166	<b>Address Information</b>	M	AN	1/55	Must use
		<b>Description:</b> Address information				
N302	166	<b>Address Information</b>	O	AN	1/55	Used
		<b>Description:</b> Address information				

# N4 Geographic Location

Pos: 330	Max: 1
Heading - Optional	
Loop: N1	Elements: 4

**User Option (Usage):** Used

**Purpose:** To specify the geographic place of the named party

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N401	19	<b>City Name</b>	O	AN	2/30	Used
		<b>Description:</b> Free-form text for city name				
N402	156	<b>State or Province Code</b>	O	ID	2/2	Used
		<b>Description:</b> Code (Standard State/Province) as defined by appropriate government agency				
N403	116	<b>Postal Code</b>	O	ID	3/15	Used
		<b>Description:</b> Code defining international postal zone code excluding punctuation and blanks (zip code for United States)				
N404	26	<b>Country Code</b>	O	ID	2/3	Used
		<b>Description:</b> Code identifying the country				

## Syntax Rules:

1. C0605 - If N406 is present, then N405 is required.

## Comments:

1. A combination of either N401 through N404, or N405 and N406 may be adequate to specify a location.
2. N402 is required only if city name (N401) is in the U.S. or Canada.



# PO1 Baseline Item Data

Pos: 010                      Max: 1  
 Detail - Optional  
 Loop: PO1                  Elements: 9

**User Option (Usage):** Used

**Purpose:** To specify basic and most frequently used line item data

Notes: If item detail is sent, then at least one item status (ACK segment) is mandatory per item.

If sending Leslie's sku number, format is max 9 digits and numeric.

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
PO102	330	<b>Quantity Ordered</b>	X	R	1/15	Used

**Description:** Quantity ordered

PO103	355	<b>Unit or Basis for Measurement Code</b>	O	ID	2/2	Used
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**Description:** Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken

**CodeList Summary** (Total Codes: 794, Included: 21)

<u>Code</u>	<u>Name</u>
4F	100-Pack
BG	Bag
BO	Bottle
BX	Box
CA	Case
DZ	Dozen
EA	Each
FT	Foot
GA	Gallon
HC	Hundred Count
IN	Inch
LB	Pound
P4	Four-pack
P6	Six pack
PD	Pad
PK	Package
PL	Pallet/Unit Load
PR	Pair
RL	Roll
ST	Set
UZ	Fifty Count

PO104	212	<b>Unit Price</b>	X	R	1/17	Used
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**Description:** Price per unit of product, service, commodity, etc.

PO106	235	<b>Product/Service ID Qualifier</b>	X	ID	2/2	Used
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**Description:** Code identifying the type/source of the descriptive number used in

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
		Product/Service ID (234)				
		<b>CodeList Summary</b> (Total Codes: 477, Included: 5)				
		<b>Code</b>		<b>Name</b>		
		EN		European Article Number (EAN) (2-5-5-1)		
		SK		Stock Keeping Unit (SKU)		
		<b>User Note 1:</b>				
		<i>Mandatory</i>				
		UK		U.P.C./EAN Shipping Container Code (1-2-5-5-1)		
		UP		U.P.C. Consumer Package Code (1-5-5-1)		
		VP		Vendor's (Seller's) Part Number		
PO107	234	<b>Product/Service ID</b>	X	AN	1/48	Used
		<b>Description:</b> Identifying number for a product or service				
PO108	235	<b>Product/Service ID Qualifier</b>	X	ID	2/2	Used
		<b>Description:</b> Code identifying the type/source of the descriptive number used in Product/Service ID (234)				
		<b>CodeList Summary</b> (Total Codes: 477, Included: 5)				
		<b>Code</b>		<b>Name</b>		
		EN		European Article Number (EAN) (2-5-5-1)		
		SK		Stock Keeping Unit (SKU)		
		UK		U.P.C./EAN Shipping Container Code (1-2-5-5-1)		
		UP		U.P.C. Consumer Package Code (1-5-5-1)		
		VP		Vendor's (Seller's) Part Number		
PO109	234	<b>Product/Service ID</b>	X	AN	1/48	Used
		<b>Description:</b> Identifying number for a product or service				
PO110	235	<b>Product/Service ID Qualifier</b>	X	ID	2/2	Used
		<b>Description:</b> Code identifying the type/source of the descriptive number used in Product/Service ID (234)				
		<b>CodeList Summary</b> (Total Codes: 477, Included: 5)				
		<b>Code</b>		<b>Name</b>		
		EN		European Article Number (EAN) (2-5-5-1)		
		SK		Stock Keeping Unit (SKU)		
		UK		U.P.C./EAN Shipping Container Code (1-2-5-5-1)		
		UP		U.P.C. Consumer Package Code (1-5-5-1)		
		VP		Vendor's (Seller's) Part Number		
PO111	234	<b>Product/Service ID</b>	X	AN	1/48	Used
		<b>Description:</b> Identifying number for a product or service				

**Syntax Rules:**

1. C0302 - If PO103 is present, then PO102 is required.
2. C0504 - If PO105 is present, then PO104 is required.
3. P0607 - If either PO106 or PO107 is present, then the other is required.
4. P0809 - If either PO108 or PO109 is present, then the other is required.



5. P1011 - If either PO110 or PO111 is present, then the other is required.
6. P1213 - If either PO112 or PO113 is present, then the other is required.
7. P1415 - If either PO114 or PO115 is present, then the other is required.
8. P1617 - If either PO116 or PO117 is present, then the other is required.
9. P1819 - If either PO118 or PO119 is present, then the other is required.
10. P2021 - If either PO120 or PO121 is present, then the other is required.
11. P2223 - If either PO122 or PO123 is present, then the other is required.
12. P2425 - If either PO124 or PO125 is present, then the other is required.

**Comments:**

1. See the Data Element Dictionary for a complete list of IDs.
2. PO101 is the line item identification.
3. PO106 through PO125 provide for ten different product/service IDs per each item. For example: Case, Color, Drawing No., U.P.C. No., ISBN No., Model No., or SKU.

**User Note 1:**

*If item detail is sent, then at least one item status (ACK segment) is mandatory per item. If sending Leslie's sku number, format is max 9 digits and numeric. Leslie's SKU number with the qualifier "SK" must be present for each line*

# Loop Product/Item Description

Pos: 050	Repeat: 1000
Optional	
Loop: PID	Elements: N/A

**User Option (Usage):** Used

**Purpose:** To describe a product or process in coded or free-form format

## Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
050	PID	Product/Item Description	O	1		Used

# PID Product/Item Description

Pos: 050	Max: 1
Detail - Optional	
Loop: PID	Elements: 2

**User Option (Usage):** Used

**Purpose:** To describe a product or process in coded or free-form format

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
PID01	349	Item Description Type	M	ID	1/1	Must use

**Description:** Code indicating the format of a description

**CodeList Summary** (Total Codes: 3, Included: 1)

Code Name

F Free-form

PID05	352	Description	X	AN	1/80	Used
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**Description:** A free-form description to clarify the related data elements and their content

## Syntax Rules:

1. C0403 - If PID04 is present, then PID03 is required.
2. R0405 - At least one of PID04 or PID05 is required.
3. C0703 - If PID07 is present, then PID03 is required.
4. C0804 - If PID08 is present, then PID04 is required.
5. C0905 - If PID09 is present, then PID05 is required.

## Semantics:

1. Use PID03 to indicate the organization that publishes the code list being referred to.
2. PID04 should be used for industry-specific product description codes.
3. PID08 describes the physical characteristics of the product identified in PID04. A "Y" indicates that the specified attribute applies to this item; an "N" indicates it does not apply. Any other value is indeterminate.
4. PID09 is used to identify the language being used in PID05.

## Comments:

1. If PID01 equals "F", then PID05 is used. If PID01 equals "S", then PID04 is used. If PID01 equals "X", then both PID04 and PID05 are used.
2. Use PID06 when necessary to refer to the product surface or layer being described in the segment.
3. PID07 specifies the individual code list of the agency specified in PID03.

# PO4 Item Physical Details

Pos: 090	Max: >1
Detail - Optional	
Loop: PO1	Elements: 1

**User Option (Usage):** Must use

**Purpose:** To specify the physical qualities, packaging, weights, and dimensions relating to the item

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
PO401	356	Pack	O	N0	1/6	Must use

**Description:** The number of inner containers, or number of eaches if there are no inner containers, per outer container

## Syntax Rules:

1. P0203 - If either PO402 or PO403 is present, then the other is required.
2. C0506 - If PO405 is present, then PO406 is required.
3. P0607 - If either PO406 or PO407 is present, then the other is required.
4. P0809 - If either PO408 or PO409 is present, then the other is required.
5. C1013 - If PO410 is present, then PO413 is required.
6. C1113 - If PO411 is present, then PO413 is required.
7. C1213 - If PO412 is present, then PO413 is required.
8. L13101112 - If PO413 is present, then at least one of PO410, PO411 or PO412 is required.
9. C1716 - If PO417 is present, then PO416 is required.
10. C1804 - If PO418 is present, then PO404 is required.

## Semantics:

1. PO415 is used to indicate the relative layer of this package or range of packages within the layers of packaging. Relative Position 1 (value R1) is the innermost package.
2. PO416 is the package identifier or the beginning package identifier in a range of identifiers.
3. PO417 is the ending package identifier in a range of identifiers.
4. PO418 is the number of packages in this layer.

## Comments:

1. PO403 - The "Unit or Basis for Measure Code" in this segment position is for purposes of defining the pack (PO401) /size (PO402) measure which indicates the quantity in the inner pack unit. For example: If the carton contains 24 12-Ounce packages, it would be described as follows: Data element 356 = "24"; Data element 357 = "12"; Data element 355 = "OZ".
2. PO413 defines the unit of measure for PO410, PO411, and PO412.

# Loop Line Item Acknowledgment

Pos: 270	Repeat: 104
Optional	
Loop: ACK	Elements: N/A

**User Option (Usage):** Used

**Purpose:** To acknowledge the ordered quantities and specify the ready date for a specific line item

## Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
270	ACK	Line Item Acknowledgment	O	1		Must use

# ACK Line Item Acknowledgment

Pos: 270	Max: 1
Detail - Optional	
Loop: ACK	Elements: 5

**User Option (Usage):** Must use

**Purpose:** To acknowledge the ordered quantities and specify the ready date for a specific line item

Notes: Business Rules: At least one ACK segment must be sent if PO1 segment is sent

If item status is "Backordered" (ACK01=IB) then rescheduled date (ACK04) and item quantity (ACK05) are both mandatory

The Item Status of "Backordered" (ACK01=IB) should not be used for drop-ship orders.

If item status is "Date Rescheduled" (ACK01=DR), then rescheduled date (ACK04) is mandatory

If item status is "Item Accepted - Quantity Changed" (ACK01=IQ) then new item quantity (ACK02) is mandatory

If item status is "Item Accepted - Price Changed" (ACK01=IP), then the new item price is mandatory in PO104

If item status is "Item Accepted - Substitution Made" (ACK01=IS), then the substitute vendor Item number must be sent in the PO1 segment, qualifier VP

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
ACK01	668	Line Item Status Code	M	ID	2/2	Must use

**Description:** Code specifying the action taken by the seller on a line item requested by the buyer

**CodeList Summary** (Total Codes: 26, Included: 8)

**Code Name**

- DR Item Accepted - Date Rescheduled
- IA Item Accepted
- IB Item Backordered
- IP Item Accepted - Price Changed
- IQ Item Accepted - Quantity Changed
- IR Item Rejected
- IS Item Accepted - Substitution Made
- R2 Item Rejected, Invalid Item Product Number

ACK02	380	Quantity	X	R	1/15	Used
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**Description:** Numeric value of quantity

ACK03	355	Unit or Basis for Measurement Code	X	ID	2/2	Used
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**Description:** Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken

**CodeList Summary** (Total Codes: 794, Included: 22)**Code Name**

4F 100-Pack  
 BG Bag  
 BO Bottle  
 BX Box  
 CA Case  
 DZ Dozen  
 EA Each  
 FT Foot  
 GA Gallon  
 HC Hundred Count  
 IN Inch  
 LB Pound  
 P4 Four-pack  
 P6 Six pack  
 PA Pail  
 PD Pad  
 PK Package  
 PL Pallet/Unit Load  
 PR Pair  
 RL Roll  
 ST Set  
 UZ Fifty Count

ACK04 374 **Date/Time Qualifier** O ID 3/3 Used

**Description:** Code specifying type of date or time, or both date and time

**CodeList Summary** (Total Codes: 1112, Included: 1)**Code Name**

068 Current Schedule Ship

ACK05 373 **Date** X DT 8/8 Used

**Description:** Date expressed as CCYYMMDD

**Syntax Rules:**

1. P0203 - If either ACK02 or ACK03 is present, then the other is required.
2. C0405 - If ACK04 is present, then ACK05 is required.
3. P0708 - If either ACK07 or ACK08 is present, then the other is required.
4. P0910 - If either ACK09 or ACK10 is present, then the other is required.
5. P1112 - If either ACK11 or ACK12 is present, then the other is required.
6. P1314 - If either ACK13 or ACK14 is present, then the other is required.
7. P1516 - If either ACK15 or ACK16 is present, then the other is required.
8. P1718 - If either ACK17 or ACK18 is present, then the other is required.
9. P1920 - If either ACK19 or ACK20 is present, then the other is required.
10. P2122 - If either ACK21 or ACK22 is present, then the other is required.
11. P2324 - If either ACK23 or ACK24 is present, then the other is required.
12. P2526 - If either ACK25 or ACK26 is present, then the other is required.
13. P2728 - If either ACK27 or ACK28 is present, then the other is required.

14. C282729 - If ACK28 is present, then ACK27 and ACK29 are required.

### Semantics:

1. ACK29 Industry Reason Code may be used to identify the item status. In addition, it may be used in conjunction with ACK01 to further clarify the status.

### User Note 1:

*Business Rules: At least one ACK segment must be sent if PO1 segment is sent*

*If item status is "Backordered" (ACK01=IB) then rescheduled date (ACK04) and item quantity (ACK05) are both mandatory*

*The Item Status of "Backordered" (ACK01=IB) should not be used for drop-ship orders.*

*If item status is "Date Rescheduled" (ACK01=DR), then rescheduled date (ACK04) is mandatory*

*If item status is "Item Accepted - Quantity Changed" (ACK01=IQ) then new item quantity (ACK02) is mandatory*

*If item status is "Item Accepted - Price Changed" (ACK01=IP), then the new item price is mandatory in PO104*

*If item status is "Item Accepted - Substitution Made" (ACK01=IS), then the substitute vendor Item number must be sent in the PO1 segment, qualifier VP*



# Loop Reference Identification

Pos: 350	Repeat: 1000
Optional	
Loop: N9	Elements: N/A

**User Option (Usage):** Used

**Purpose:** To transmit identifying information as specified by the Reference Identification Qualifier

## Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
350	N9	Reference Identification	O	1		Used
360	MSG	Message Text	O	1000		Used

# N9 Reference Identification

Pos: 350	Max: 1
Detail - Optional	
Loop: N9	Elements: 2

**User Option (Usage):** Used

**Purpose:** To transmit identifying information as specified by the Reference Identification Qualifier

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N901	128	Reference Identification Qualifier	M	ID	2/3	Must use

**Description:** Code qualifying the Reference Identification

**CodeList Summary** (Total Codes: 1503, Included: 1)

<u>Code</u>	<u>Name</u>
L1	Letters or Notes

N902	127	Reference Identification	M	AN	1/30	Must use
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**Description:** Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier

**User Note 1:** *N902 should contain the following 3 character code to identify the type of note which follows in MTX02.*  
 -GEN:General Note

## Syntax Rules:

1. R0203 - At least one of N902 or N903 is required.
2. C0605 - If N906 is present, then N905 is required.

## Semantics:

1. N906 reflects the time zone which the time reflects.
2. N907 contains data relating to the value cited in N902.

# MSG Message Text

Pos: 360	Max: 1000
Detail - Optional	
Loop: N9	Elements: 1

**User Option (Usage):** Used

**Purpose:** To provide a free-form format that allows the transmission of text information

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
MSG01	933	Free-Form Message Text	M	AN	1/264	Must use

**Description:** Free-form message text

## Syntax Rules:

1. C0302 - If MSG03 is present, then MSG02 is required.

## Semantics:

1. MSG03 is the number of lines to advance before printing.

## Comments:

1. MSG02 is not related to the specific characteristics of a printer, but identifies top of page, advance a line, etc.
2. If MSG02 is "AA - Advance the specified number of lines before print" then MSG03 is required.

# Loop Transaction Totals

Pos: 010	Repeat: 1
Optional	
Loop: CTT	Elements: N/A

**User Option (Usage):** Used

**Purpose:** To transmit a hash total for a specific element in the transaction set

## Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
010	CTT	Transaction Totals	O	1		Used

# CTT Transaction Totals

Pos: 010	Max: 1
Summary - Optional	
Loop: CTT	Elements: 1

**User Option (Usage):** Used

**Purpose:** To transmit a hash total for a specific element in the transaction set

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
CTT01	354	Number of Line Items	M	N0	1/6	Must use

**Description:** Total number of line items in the transaction set

## Syntax Rules:

1. P0304 - If either CTT03 or CTT04 is present, then the other is required.
2. P0506 - If either CTT05 or CTT06 is present, then the other is required.

## Comments:

1. This segment is intended to provide hash totals to validate transaction completeness and correctness.

# SE Transaction Set Trailer

Pos: 030	Max: 1
Summary - Mandatory	
Loop: N/A	Elements: 2

**User Option (Usage):** Must use

**Purpose:** To indicate the end of the transaction set and provide the count of the transmitted segments (including the beginning (ST) and ending (SE) segments)

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
SE01	96	<b>Number of Included Segments</b>	M	N0	1/10	Must use
		<b>Description:</b> Total number of segments included in a transaction set including ST and SE segments				
SE02	329	<b>Transaction Set Control Number</b>	M	AN	4/9	Must use
		<b>Description:</b> Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set				

## Comments:

1. SE is the last segment of each transaction set.

# GE Functional Group Trailer

Pos:	Max: 1
Not Defined - Mandatory	
Loop: N/A	Elements: 2

**User Option (Usage):** Must use

**Purpose:** To indicate the end of a functional group and to provide control information

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
GE01	97	<b>Number of Transaction Sets Included</b>	M	N0	1/6	Must use
		<b>Description:</b> Total number of transaction sets included in the functional group or interchange (transmission) group terminated by the trailer containing this data element				
GE02	28	<b>Group Control Number</b>	M	N0	1/9	Must use
		<b>Description:</b> Assigned number originated and maintained by the sender				

## Semantics:

1. The data interchange control number GE02 in this trailer must be identical to the same data element in the associated functional group header, GS06.

## Comments:

1. The use of identical data interchange control numbers in the associated functional group header and trailer is designed to maximize functional group integrity. The control number is the same as that used in the corresponding header.

# IEA Interchange Control Trailer

Pos:	Max: 1
Not Defined - Mandatory	
Loop: N/A	Elements: 2

**User Option (Usage):** Must use

**Purpose:** To define the end of an interchange of zero or more functional groups and interchange-related control segments

## Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
IEA01	I16	<b>Number of Included Functional Groups</b>	M	N0	1/5	Must use
		<b>Description:</b> A count of the number of functional groups included in an interchange				
IEA02	I12	<b>Interchange Control Number</b>	M	N0	9/9	Must use
		<b>Description:</b> A control number assigned by the interchange sender				