# Tillys 860 Purchase Order Change

X12/V5010/860: 860 Purchase Order Change Request - Buyer Initiated

**Version: 1.0 Final** 

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**Trading Partner:** 

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## 860

## **Purchase Order Change Request - Buyer Initiated**

### Functional Group=PC

**Purpose:** This X12 Transaction Set contains the format and establishes the data contents of the Purchase Order Change Request - Buyer Initiated Transaction Set (860) for use within the context of an Electronic Data Interchange (EDI) environment. The transaction set can be used to provide the information required for the customary and established business and industry practice relative to a purchase order change. This transaction can be used: (1) by a buyer to request a change to a previously submitted purchase order or (2) by a buyer to confirm acceptance of a purchase order change initiated by the seller or by mutual agreement of the two parties.

#### **Heading:**

| <u>Pos</u> | s <u>ld</u> | . <u> </u> | Segment Name                                   | Req | Max Use | Repeat      | <u>Notes</u> | <u>Usage</u> |
|------------|-------------|------------|--|-----|---------|-------------|--------------|--------------|
| 010        | 00 ST       | Γ -        | Transaction Set Header                         | M   | 1       |             |              | Must use     |
| 020        | 00 BC       |            | Beginning Segment for<br>Purchase Order Change | М   | 1       |             |              | Must use     |
| 050        | 00 RE       | EF I       | Reference Information                          | M   | >1      |             |              | Must use     |
| 060        | )0 PE       |            | Administrative<br>Communications Contact       | 0   | 3       |             |              | Used         |
| 110        | 00 CS       | SH S       | Sales Requirements                             | 0   | 5       |             |              | Used         |
| 130        | 00 ITI      |            | Terms of Sale/Deferred<br>Terms of Sale        | 0   | 5       |             |              | Used         |
| 150        | 00 D1       | TM I       | Date/Time Reference                            | M   | 10      |             |              | Must use     |
| LO         | OP ID - N   | <u> 19</u> |  |     |         | <u>1000</u> |              |              |
| 285        | 50 NS       |            | Extended Reference<br>Information              | M   | 1       |             |              | Must use     |
| 290        | 00 M        | TX -       | Text   | М   | >1      |             |              | Must use     |
| LO         | OP ID - N   | <u>11</u>  |  |     |         | <u>200</u>  |              |              |
| 300        | 00 N1       | 1 I        | Party Identification                           | М   | 1       |             |              | Must use     |
| 320        | 00 N3       | 3 I        | Party Location                                 | 0   | 2       |             |              | Used         |
| 330        | 00 N4       | 4 (        | Geographic Location                            | 0   | >1      |             |              | Used         |

#### Detail:

| <u>Pos</u> | <u>ld</u>      | Segment Name                   | Req | Max Use | <u>Repeat</u> | <u>Notes</u> | <u>Usage</u> |
|------------|----------------|--------------------------------|-----|---------|---------------|--------------|--------------|
| LOOP I     | D - POC        |                                |     |         | <u>&gt;1</u>  |              |              |
| <br>0100   | POC            | Line Item Change               | М   | 1       |               |              | Must use     |
| LOOP I     | <u>D - PID</u> |                                |     |         | <u>1000</u>   |              |              |
| 0500       | PID            | Product/Item Description       | М   | 1       |               |              | Must use     |
| 0900       | PO4            | Item Physical Details          | 0   | >1      |               |              | Used         |
| LOOP I     | <u>D - N9</u>  |                                |     |         | <u>1000</u>   |              |              |
| 3200       | N9             | Extended Reference Information | 0   | 1       |               |              | Used         |
| 3260       | MTX            | Text                           | 0   | >1      |               |              | Used         |

#### **Summary:**

| <u>Pos</u> | <u>ld</u> | Segment Name | <u>Req</u> | Max Use | <u>Repeat</u> | <u>Notes</u> | <u>Usage</u> |
|------------|-----------|--------------|------------|---------|---------------|--------------|--------------|
| LOOP       | D - CTT   | -            |            |         | 1             | N3/0100L     |              |

| Pos | <u>ld</u> | Segment Name            | <u>Req</u> | Max Use | <b>Repeat</b> | <u>Notes</u> | <u>Usage</u> |  |
|-----|-----------|-------------------------|------------|---------|---------------|--------------|--------------|--|
| 010 | 0 CTT     | Transaction Totals      | 0          | 1       |               | N3/0100      | Used         |  |
| 030 | 0 SE      | Transaction Set Trailer | М          | 1       |               |              | Must use     |  |

#### Notes:

3/0100L Number of line items (CTT01) is the accumulation of the number of POC segments. If used, hash total (CTT02) is the sum of the value of quantities ordered (POC03) for each POC segment.

3/0100 Number of line items (CTT01) is the accumulation of the number of POC segments. If used, hash total

(CTT02) is the sum of the value of quantities ordered (POC03) for each POC segment.

#### **Change History:**

May 31, 2023

- Added DTM01 qualifier of '001'

### **ST** Transaction Set Header

Pos: 0100 Max: 1 Heading - Mandatory Loop: N/A Elements: 2

User Option (Usage): Must use

Purpose: To indicate the start of a transaction set and to assign a control number

#### **Element Summary:**

| <u>Ref</u> | <u>ld</u> | Element Name  | Req      | <u>Type</u> | Min/Max | <u>Usage</u> |  |  |  |  |
|------------|-----------|---|----------|-------------|---------|--------------|--|--|--|--|
| ST01       | 143       | Transaction Set Identifier Code   | M        | ID          | 3/3     | Must use     |  |  |  |  |
|            |           | Description: Code uniquely identifying a T  | ransacti | on Set      |         |              |  |  |  |  |
|            |           | CodeList Summary (Total Codes: 318, Included: 1)  |          |             |         |              |  |  |  |  |
|            |           | Code Name   |          |             |         |              |  |  |  |  |
|            |           | 860 Purchase Order Change Request - I   | Buyer In | itiated     |         |              |  |  |  |  |
| ST02       | 329       | Transaction Set Control Number  | М        | AN          | 4/9     | Must use     |  |  |  |  |
|            |           | <b>Description:</b> Identifying control number that functional group assigned by the originator |          | -           |         | nsaction set |  |  |  |  |

#### **Semantics:**

- 1. The transaction set identifier (ST01) is used by the translation routines of the interchange partners to select the appropriate transaction set definition (e.g., 810 selects the Invoice Transaction Set).
- 2. The implementation convention reference (ST03) is used by the translation routines of the interchange partners to select the appropriate implementation convention to match the transaction set definition. When used, this implementation convention reference takes precedence over the implementation reference specified in the GS08.

## **BCH** Beginning Segment for Purchase Order Change

Pos: 0200 Max: 1 Heading - Mandatory Loop: N/A Elements: 5

User Option (Usage): Must use

**Purpose:** To indicate the beginning of the Purchase Order Change Transaction Set and transmit identifying numbers and dates

#### **Element Summary:**

| <u>Ref</u> | <u>ld</u> | Element Name   | Req      | <b>Type</b> | Min/Max        | <u>Usage</u>  |  |  |  |
|------------|-----------|--|----------|-------------|----------------|---------------|--|--|--|
| BCH01      | 353       | Transaction Set Purpose Code   | M        | ID          | 2/2            | Must use      |  |  |  |
|            |           | Description: Code identifying purpose of tr  |          |             |                |               |  |  |  |
|            |           | CodeList Summary (Total Codes: 66, Included: 2)  |          |             |                |               |  |  |  |
|            |           | CodeName01Cancellation05Replace  |          |             |                |               |  |  |  |
| BCH02      | 92        | Purchase Order Type Code   | М        | ID          | 2/2            | Must use      |  |  |  |
|            |           | Description: Code specifying the type of Purchase Order  |          |             |                |               |  |  |  |
|            |           | CodeList Summary (Total Codes: 76, Inclu<br>Code Name<br>SA Stand-alone Order                                | ıded: 1) |             |                |               |  |  |  |
| BCH03      | 324       | Purchase Order Number  | М        | AN          | 1/22           | Must use      |  |  |  |
|            |           | Description: Identifying number for Purcha   | se Orde  | er assigne  | ed by the orde | rer/purchaser |  |  |  |
| BCH06      | 373       | Date   | М        | DT          | 8/8            | Must use      |  |  |  |
|            |           | <b>Description:</b> Date expressed as CCYYMMDD where CC represents the first two digits the calendar year    |          |             |                |               |  |  |  |
|            |           | User Note 1: Purchase Order Change Date  |          |             |                |               |  |  |  |
| BCH11      | 373       | Date   | 0        | DT          | 8/8            | Used          |  |  |  |
|            |           | <b>Description:</b> Date expressed as CCYYMMDD where CC represents the first two digits of the calendar year |          |             |                |               |  |  |  |
|            |           | User Note 1: Purchase Order Change Date  | )        |             |                |               |  |  |  |

#### **Semantics:**

- 1. BCH06 is the date assigned by the purchaser to purchase order.
- 2. BCH09 is the seller's order number.
- 3. BCH10 is the date assigned by the sender to the acknowledgment.
- 4. BCH11 is the date of the purchase order change request.

#### **User Note 1:**

Both BCH06 and BCH11 will be the date the revised PO is sent.

### **REF** Reference Information

Pos: 0500 Max: >1 Heading - Mandatory Loop: N/A Elements: 2

User Option (Usage): Must use

Purpose: To specify identifying information

#### **Element Summary:**

| <u>Ref</u> | <u>ld</u> | Element Name                       | <u>Req</u> | <u>Type</u> | Min/Max | <u>Usage</u> |
|------------|-----------|------------------------------------|------------|-------------|---------|--------------|
| REF01      | 128       | Reference Identification Qualifier | М          | ID          | 2/3     | Must use     |

Description: Code qualifying the Reference Identification

CodeList Summary (Total Codes: 1731, Included: 1)

Code Name

IA Internal Vendor Number

User Note 1:

Tillys assigned Vendor ID - Mandatory

REF02 127 Reference Identification M AN 1/50 Must use

Description: Reference information as defined for a particular Transaction Set or as

specified by the Reference Identification Qualifier

#### **Syntax Rules:**

1. R0203 - At least one of REF02 or REF03 is required.

#### **Semantics:**

1. REF04 contains data relating to the value cited in REF02.

## PER Administrative Communications Contact

Pos: 0600 Max: 3 Heading - Optional Loop: N/A Elements: 2

User Option (Usage): Used

Purpose: To identify a person or office to whom administrative communications should be directed

#### **Element Summary:**

| <u>Ref</u> | <u>ld</u> | Element Name   | Req      | <u>Type</u> | Min/Max | <u>Usage</u> |  |  |  |
|------------|-----------|--|----------|-------------|---------|--------------|--|--|--|
| PER01      | 366       | Contact Function Code  | М        | ID          | 2/2     | Must use     |  |  |  |
|            |           | <b>Description:</b> Code identifying the major duty or responsibility of the person or group named |          |             |         |              |  |  |  |
|            |           | CodeList Summary (Total Codes: 238, Inc  | luded: 1 | )           |         |              |  |  |  |
|            |           | Code Name  |          |             |         |              |  |  |  |
|            |           | BD Buyer Name or Department  |          |             |         |              |  |  |  |
| PER02      | 93        | Name   | 0        | AN          | 1/60    | Used         |  |  |  |
|            |           | Description: Free-form name  |          |             |         |              |  |  |  |

#### **Syntax Rules:**

- 1. P0304 If either PER03 or PER04 is present, then the other is required.
- 2. P0506 If either PER05 or PER06 is present, then the other is required.
- 3. P0708 If either PER07 or PER08 is present, then the other is required.

## **CSH** Sales Requirements

Pos: 1100 Max: 5 Heading - Optional Loop: N/A Elements: 2

User Option (Usage): Used

Purpose: To specify general conditions or requirements of the sale

#### **Element Summary:**

 Ref
 Id
 Element Name
 Req
 Type
 Min/Max
 Usage

 CSH02
 306
 Action Code
 O
 ID
 1/2
 Used

Description: Code indicating type of action

CodeList Summary (Total Codes: 320, Included: 2)

Code Name
CF Confirm

HR Hold Until Released

User Note 1: Unconfirmed

CSH03 610 **Amount** X N2 1/15 Used

**Description:** Monetary amount

#### Syntax Rules:

- 1. C0203 If CSH02 is present, then CSH03 is required.
- 2. P0607 If either CSH06 or CSH07 is present, then the other is required.
- 3. P0910 If either CSH09 or CSH10 is present, then the other is required.

#### **Semantics:**

- 1. CSH03 is the maximum monetary amount value which the order must not exceed.
- 2. CSH04 is the account number to which the purchase amount is charged.
- 3. CSH05 is the date specified by the sender to be shown on the invoice.
- 4. CSH06 identifies the source of the code value in CSH07.

#### **User Note 1:**

Only confirmed orders (CSH02 = CF) can be shipped.

Unconfirmed (CSH02 = HR) orders can be used to start the manufacturing process, but final quantities and dates will be sent in a PurchaseOrderChange confirming the order.

## ITD Terms of Sale/Deferred Terms of Sale

Pos: 1300 Max: 5 Heading - Optional Loop: N/A Elements: 1

User Option (Usage): Used Purpose: To specify terms of sale

#### **Element Summary:**

| <u>Ref</u> | <u>ld</u> | Element Name | <u>Req</u> | <u>Type</u> | Min/Max | <u>Usage</u> |
|------------|-----------|--------------|------------|-------------|---------|--------------|
| ITD12      | 352       | Description  | 0          | AN          | 1/80    | Used         |

Description: A free-form description to clarify the related data elements and their content

#### **Syntax Rules:**

- 1. L03040513 If ITD03 is present, then at least one of ITD04, ITD05 or ITD13 is required.
- 2. L08040513 If ITD08 is present, then at least one of ITD04, ITD05 or ITD13 is required.
- 3. L091011 If ITD09 is present, then at least one of ITD10 or ITD11 is required.

#### **Semantics:**

1. ITD15 is the percentage applied to a base amount used to determine a late payment charge.

#### Comments:

1. If the code in ITD01 is "04", then ITD07 or ITD09 is required and either ITD10 or ITD11 is required; if the code in ITD01 is "05", then ITD06 or ITD07 is required.

### **DTM** Date/Time Reference

Pos: 1500 Max: 10 Heading - Mandatory Loop: N/A Elements: 2

User Option (Usage): Must use

Purpose: To specify pertinent dates and times

#### **Element Summary:**

| <u>Ref</u> | <u>ld</u> | Element Name        | Req | <u>Type</u> | Min/Max | <u>Usage</u> |
|------------|-----------|---------------------|-----|-------------|---------|--------------|
| DTM01      | 374       | Date/Time Qualifier | М   | ID          | 3/3     | Must use     |

Description: Code specifying type of date or time, or both date and time

CodeList Summary (Total Codes: 1280, Included: 2)

Code Name001 Cancel After010 Requested Ship

DTM02 373 **Date** M DT 8/8 Must use

Description: Date expressed as CCYYMMDD where CC represents the first two digits of

the calendar year

#### Syntax Rules:

- 1. R020305 At least one of DTM02, DTM03 or DTM05 is required.
- 2. C0403 If DTM04 is present, then DTM03 is required.
- 3. P0506 If either DTM05 or DTM06 is present, then the other is required.

## **Loop Extended Reference**<br/>**Information**

Pos: 2850 Repeat: 1000 Optional

Loop: N9 Elements: N/A

User Option (Usage): Used

Purpose: To transmit identifying information as specified by the Reference Identification Qualifier

#### **Loop Summary:**

| <u>Pos</u> | <u>ld</u> | Segment Name                   | <u>Req</u> | Max Use | <u>Repeat</u> | <u>Usage</u> |
|------------|-----------|--------------------------------|------------|---------|---------------|--------------|
| 2850       | N9        | Extended Reference Information | M          | 1       |               | Must use     |
| 2900       | MTX       | Text                           | М          | >1      |               | Must use     |

## N9 Extended Reference Information

Pos: 2850 Max: 1 Heading - Mandatory Loop: N9 Elements: 2

User Option (Usage): Must use

Purpose: To transmit identifying information as specified by the Reference Identification Qualifier

#### **Element Summary:**

| <u>Ref</u> | <u>ld</u> | Element Name  | Req | <b>Type</b> | Min/Max | <u>Usage</u> |  |  |  |
|------------|-----------|---|-----|-------------|---------|--------------|--|--|--|
| N901       | 128       | Reference Identification Qualifier  | М   | ID          | 2/3     | Must use     |  |  |  |
|            |           | Description: Code qualifying the Reference Identification   |     |             |         |              |  |  |  |
|            |           | CodeList Summary (Total Codes: 1731, Included: 1)   |     |             |         |              |  |  |  |
|            |           | Code Name   |     |             |         |              |  |  |  |
|            |           | L1 Letters or Notes   |     |             |         |              |  |  |  |
| N902       | 127       | Reference Identification  | Χ   | AN          | 1/50    | Used         |  |  |  |
|            |           | <b>Description:</b> Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier     |     |             |         |              |  |  |  |
|            |           | <b>User Note 1:</b> The following code will be sent in the N902 and will define the type of message that will be sent in MXT02: - GEN: General Note |     |             |         |              |  |  |  |

#### **Syntax Rules:**

- 1. R0203 At least one of N902 or N903 is required.
- 2. C0605 If N906 is present, then N905 is required.

#### **Semantics:**

- 1. N906 reflects the time zone which the time reflects.
- 2. N907 contains data relating to the value cited in N902.

### MTX Text

Pos: 2900 Max: >1 Heading - Mandatory Loop: N9 Elements: 1

**User Option (Usage):** Must use **Purpose:** To specify textual data

#### **Element Summary:**

| <u>Ref</u> | <u>ld</u> | Element Name | <u>Req</u> | <u>Type</u> | Min/Max | <u>Usage</u> |
|------------|-----------|--------------|------------|-------------|---------|--------------|
| MTX02      | 1551      | Textual Data | 0          | AN          | 1/4096  | Used         |

**Description:** To transmit large volumes of message text

#### **Syntax Rules:**

- 1. C0102 If MTX01 is present, then MTX02 is required.
- 2. C0302 If MTX03 is present, then MTX02 is required.
- 3. C0504 If MTX05 is present, then MTX04 is required.

#### **Semantics:**

1. MTX05 is the number of lines to advance before printing.

#### **Comments:**

1. If MTX04 is "AA - Advance the specific number of lines before print", then MTX05 is required.

## **Loop Party Identification**

Pos: 3000 Repeat: 200 Mandatory

Loop: N1 Elements: N/A

User Option (Usage): Must use

Purpose: To identify a party by type of organization, name, and code

#### **Loop Summary:**

| <u>Pos</u> | <u>ld</u> | Segment Name         | <u>Req</u> | Max Use | <u>Repeat</u> | <u>Usage</u> |
|------------|-----------|----------------------|------------|---------|---------------|--------------|
| 3000       | N1        | Party Identification | M          | 1       |               | Must use     |
| 3200       | N3        | Party Location       | 0          | 2       |               | Used         |
| 3300       | N4        | Geographic Location  | 0          | >1      |               | Used         |

## **N1** Party Identification

Pos: 3000 Max: 1 Heading - Mandatory Loop: N1 Elements: 4

User Option (Usage): Must use

Purpose: To identify a party by type of organization, name, and code

#### **Element Summary:**

| Ref  | <u>ld</u> | Element Name  | Req       | <u>Type</u> | Min/Max        | <u>Usage</u>         |  |  |  |
|------|-----------|---|-----------|-------------|----------------|----------------------|--|--|--|
| N101 | 98        | Entity Identifier Code  | M         | ID          | 2/3            | Must use             |  |  |  |
|      |           | <b>Description:</b> Code identifying an organizational entity, a physical location, property or an individual |           |             |                |                      |  |  |  |
|      |           | CodeList Summary (Total Codes: 1500, I  | ncluded:  | 2)          |                |                      |  |  |  |
|      |           | Code Name   |           |             |                |                      |  |  |  |
|      |           | ST Ship To  |           |             |                |                      |  |  |  |
|      |           | User Note 1:  |           |             |                |                      |  |  |  |
|      |           | Mandatory   |           |             |                |                      |  |  |  |
|      |           | VN Vendor   |           |             |                |                      |  |  |  |
| N102 | 93        | Name  | M         | AN          | 1/60           | Must use             |  |  |  |
|      |           | Description: Free-form name   |           |             |                |                      |  |  |  |
| N103 | 66        | Identification Code Qualifier   | С         | ID          | 1/2            | Used                 |  |  |  |
|      |           | <b>Description:</b> Code designating the system Code (67)   | n/method  | d of code   | structure used | d for Identification |  |  |  |
|      |           | CodeList Summary (Total Codes: 241, In  | cluded:   | 1)          |                |                      |  |  |  |
|      |           | Code Name   |           |             |                |                      |  |  |  |
|      |           | 92 Assigned by Buyer or Buyer's Agen  | t         |             |                |                      |  |  |  |
| N104 | 67        | Identification Code   | С         | AN          | 2/80           | Used                 |  |  |  |
|      |           | Description: Code identifying a party or o  | ther code | е           |                |                      |  |  |  |

#### **Syntax Rules:**

- 1. R0203 At least one of N102 or N103 is required.
- 2. P0304 If either N103 or N104 is present, then the other is required.

#### **Comments:**

- This segment, used alone, provides the most efficient method of providing organizational identification. To obtain this efficiency the "ID Code" (N104) must provide a key to the table maintained by the transaction processing party.
- 2. N105 and N106 further define the type of entity in N101.

## **N3** Party Location

Pos: 3200 Max: 2 Heading - Optional Loop: N1 Elements: 2

User Option (Usage): Used

Purpose: To specify the location of the named party

#### **Element Summary:**

| <u>Ref</u> | <u>ld</u> | Element Name                            | Req | <u>Type</u> | Min/Max | <u>Usage</u> |
|------------|-----------|---|-----|-------------|---------|--------------|
| N301       | 166       | Address Information                     | М   | AN          | 1/55    | Must use     |
|            |           | <b>Description:</b> Address information |     |             |         |              |
| N302       | 166       | Address Information                     | 0   | AN          | 1/55    | Used         |
|            |           | <b>Description:</b> Address information |     |             |         |              |

#### **User Note 1:**

Will be sent when N101 = ST

## **N4** Geographic Location

Pos: 3300 Max: >1 Heading - Optional Loop: N1 Elements: 4

User Option (Usage): Used

Purpose: To specify the geographic place of the named party

#### **Element Summary:**

| Ref  | <u>ld</u> | Element Name  | Req      | <u>Type</u> | Min/Max         | <u>Usage</u> |
|------|-----------|---|----------|-------------|-----------------|--------------|
| N401 | 19        | City Name   | M        | AN          | 2/30            | Must use     |
|      |           | <b>Description:</b> Free-form text for city name                                      |          |             |                 |              |
| N402 | 156       | State or Province Code  | 0        | ID          | 2/2             | Used         |
|      |           | <b>Description:</b> Code (Standard State/Province agency                              | ce) as d | efined by   | / appropriate g | overnment    |
| N403 | 116       | Postal Code   | М        | ID          | 3/15            | Must use     |
|      |           | <b>Description:</b> Code defining international poblanks (zip code for United States) | ostal zo | ne code     | excluding pund  | ctuation and |
| N404 | 26        | Country Code  | 0        | ID          | 2/3             | Used         |
|      |           | Description: Code identifying the country   |          |             |                 |              |

#### Syntax Rules:

- 1. E0207 Only one of N402 or N407 may be present.
- 2. C0605 If N406 is present, then N405 is required.
- 3. C0704 If N407 is present, then N404 is required.

#### **Comments:**

- 1. A combination of either N401 through N404, or N405 and N406 may be adequate to specify a location.
- 2. N402 is required only if city name (N401) is in the U.S. or Canada.

#### **User Note 1:**

Will be sent when N101 = ST

## **Loop Line Item Change**

Pos: 0100 Repeat: >1 Optional

Loop: POC Elements: N/A

User Option (Usage): Used

Purpose: To specify changes to a line item

#### **Loop Summary:**

| <u>Pos</u> | <u>ld</u> | Segment Name          | Req | Max Use | <u>Repeat</u> | <u>Usage</u> |
|------------|-----------|-----------------------|-----|---------|---------------|--------------|
| 0100       | POC       | Line Item Change      | M   | 1       |               | Must use     |
| 0500       |           | Loop PID              | M   |         | 1000          | Must use     |
| 0900       | PO4       | Item Physical Details | 0   | >1      |               | Used         |
| 3200       |           | Loop N9               | 0   |         | 1000          | Used         |

#### **User Note 1:**

Line items will not be sent on cancellation orders.

## **POC** Line Item Change

Pos: 0100 Max: 1 Detail - Mandatory Loop: POC Elements: 11

User Option (Usage): Must use

Purpose: To specify changes to a line item

#### **Element Summary:**

| Ref  | <u>ld</u> | Element Name   | <u>Req</u> | <u>Type</u> | Min/Max        | <u>Usage</u>       |  |  |  |  |
|--|-----------|--|------------|-------------|----------------|--------------------|--|--|--|--|
| POC01  | 350       | Assigned Identification  | M          | AN          | 1/20           | Must use           |  |  |  |  |
|  |           | <b>Description:</b> Alphanumeric characters ass  | _          |             |                |                    |  |  |  |  |
|  |           | <b>User Note 1:</b> Line Sequence Numbers will assigned SKU should be used to tie the item   |            | •           | cross 850s and | d 860s. The Tillys |  |  |  |  |
| POC02  | 670       | Change or Response Type Code   | M          | ID          | 2/2            | Must use           |  |  |  |  |
|  |           | Description: Code specifying the type of change to the line item   |            |             |                |                    |  |  |  |  |
|  |           | <b>User Note 1:</b> Items that have been deleted together.   | will be    | removed     | from the chan  | ge file all        |  |  |  |  |
|  |           | CodeList Summary (Total Codes: 30, Inclu   | uded: 1)   |             |                |                    |  |  |  |  |
|  |           | Code Name  |            |             |                |                    |  |  |  |  |
| DO000  | 000       | RZ Replace All Values  |            | 5           | 4/45           | N 4 4              |  |  |  |  |
| POC03  | 380       | Quantity   | М          | R           | 1/15           | Must use           |  |  |  |  |
| <b>Description:</b> Numeric value of quantity <b>User Note 1:</b> This is the new ordered quantity that is left to be fulfilled. |           |  |            |             |                |                    |  |  |  |  |
| POC05  | C001      | Composite Unit of Measure  | M          | Comp        | oc rannica.    | Must use           |  |  |  |  |
| 1 0003   | COOT      | •  |            | -           | Figuros Appon  |                    |  |  |  |  |
|  |           | <b>Description:</b> To identify a composite unit of use)   | n meast    | ire (See    | rigures Appeni | uix ioi examples   |  |  |  |  |
| POC05-01   | 355       | Unit or Basis for Measurement Code   | M          | ID          | 2/2            | Must use           |  |  |  |  |
|  |           | <b>Description:</b> Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken |            |             |                |                    |  |  |  |  |
|  |           | CodeList Summary (Total Codes: 844, Inc  | cluded: '  | 1)          |                |                    |  |  |  |  |
|  |           | Code Name  |            |             |                |                    |  |  |  |  |
|  |           | EA Each  |            |             |                |                    |  |  |  |  |
| POC06  | 212       | Unit Price   | M          | R           | 1/17           | Must use           |  |  |  |  |
|  |           | <b>Description:</b> Price per unit of product, serv  | vice, cor  | nmodity,    | etc.           |                    |  |  |  |  |
| POC08  | 235       | Product/Service ID Qualifier   | M          | ID          | 2/2            | Must use           |  |  |  |  |
|  |           | <b>Description:</b> Code identifying the type/source of the descriptive number used in Product/Service ID (234)                    |            |             |                |                    |  |  |  |  |
|  |           | CodeList Summary (Total Codes: 519, Inc  | cluded: '  | 1)          |                |                    |  |  |  |  |
|  |           | Code Name  |            |             |                |                    |  |  |  |  |
|  |           | SK Stock Keeping Unit (SKU)  User Note 1:  |            |             |                |                    |  |  |  |  |
|  |           | Tillys assigned SKU  |            |             |                |                    |  |  |  |  |
|  |           | , ,  |            |             |                |                    |  |  |  |  |

| POC09 | 234 | Product/Service ID   | М         | AN         | 1/48        | Must use |
|-------|-----|--|-----------|------------|-------------|----------|
|       |     | Description: Identifying number for a produ                                    | ict or se | ervice     |             |          |
| POC10 | 235 | Product/Service ID Qualifier   | С         | ID         | 2/2         | Used     |
|       |     | <b>Description:</b> Code identifying the type/sour Product/Service ID (234)    | ce of th  | e descrip  | tive number | used in  |
|       |     | CodeList Summary (Total Codes: 519, Inc  | luded: 2  | 2)         |             |          |
|       |     | Code Name UP UCC - 12  |           |            |             |          |
|       |     | VN Vendor's (Seller's) Item Number   |           |            |             |          |
| POC11 | 234 | Product/Service ID   | Χ         | AN         | 1/48        | Used     |
|       |     | Description: Identifying number for a produ                                    | ict or se | ervice     |             |          |
| POC12 | 235 | Product/Service ID Qualifier   | Χ         | ID         | 2/2         | Used     |
|       |     | <b>Description:</b> Code identifying the type/sour<br>Product/Service ID (234) | ce of th  | ie descrip | tive number | used in  |
|       |     | CodeList Summary (Total Codes: 519, Inc  | luded: 2  | 2)         |             |          |
|       |     | <u>Code</u> <u>Name</u>  |           |            |             |          |
|       |     | UP UCC - 12 VN Vendor's (Seller's) Item Number                                 |           |            |             |          |
| D0040 | 004 | (  |           |            | 1/10        |          |
| POC13 | 234 | Product/Service ID   | Х         | AN         | 1/48        | Used     |
|       |     | Description: Identifying number for a produ                                    | ict or se | ervice     |             |          |

#### Syntax Rules:

- 1. P0305 If either POC03 or POC05 is present, then the other is required.
- 2. C0405 If POC04 is present, then POC05 is required.
- 3. C0706 If POC07 is present, then POC06 is required.
- 4. P0809 If either POC08 or POC09 is present, then the other is required.
- 5. P1011 If either POC10 or POC11 is present, then the other is required.
- 6. P1213 If either POC12 or POC13 is present, then the other is required.
- 7. P1415 If either POC14 or POC15 is present, then the other is required.
- 8. P1617 If either POC16 or POC17 is present, then the other is required.
- 9. P1819 If either POC18 or POC19 is present, then the other is required.
- 10. P2021 If either POC20 or POC21 is present, then the other is required.
- 11. P2223 If either POC22 or POC23 is present, then the other is required.
- 12. P2425 If either POC24 or POC25 is present, then the other is required.
- 13. P2627 If either POC26 or POC27 is present, then the other is required.

#### **Semantics:**

- 1. POC01 is the purchase order line item identification.
- 2. POC03 is quantity ordered.

## **Loop Product/Item Description**

Pos: 0500 Repeat: 1000 Mandatory

Loop: PID Elements: N/A

User Option (Usage): Must use

Purpose: To describe a product or process in coded or free-form format

#### **Loop Summary:**

| <u>Pos</u> | <u>ld</u> | Segment Name             | <u>Req</u> | Max Use | <u>Repeat</u> | <u>Usage</u> |
|------------|-----------|--------------------------|------------|---------|---------------|--------------|
| 0500       | PID       | Product/Item Description | M          | 1       |               | Must use     |

## PID Product/Item Description

Pos: 0500 Max: 1 Detail - Mandatory Loop: PID Elements: 3

User Option (Usage): Must use

Purpose: To describe a product or process in coded or free-form format

#### **Element Summary:**

| <u>Ref</u> | <u>ld</u> | Element Name   | Req       | <u>Type</u> | Min/Max         | <u>Usage</u>  |
|------------|-----------|--|-----------|-------------|-----------------|---------------|
| PID01      | 349       | Item Description Type  | M         | ID          | 1/1             | Must use      |
|            |           | Description: Code indicating the format of                     | f a descr | ription     |                 |               |
|            |           | CodeList Summary (Total Codes: 3, Incluing Code Name Free-form | ided: 1)  |             |                 |               |
| PID02      | 750       | Product/Process Characteristic Code                            | М         | ID          | 2/3             | Must use      |
|            |           | Description: Code identifying the general                      | class of  | a produc    | t or process ch | haracteristic |
|            |           | CodeList Summary (Total Codes: 238, In                         | cluded: 4 | 4)          |                 |               |
|            |           | Code Name  |           |             |                 |               |
|            |           | 08 Product   |           |             |                 |               |
|            |           | User Note 1:   |           |             |                 |               |
|            |           | Mandatory  |           |             |                 |               |
|            |           | 73 Vendor color description                                    |           |             |                 |               |
|            |           | 75 Buyer's Color Description                                   |           |             |                 |               |
|            |           | 91 Buyer's Item Size Description                               |           |             |                 |               |
| PID05      | 352       | Description  | М         | AN          | 1/80            | Must use      |

Description: A free-form description to clarify the related data elements and their content

#### Syntax Rules:

- 1. C0403 If PID04 is present, then PID03 is required.
- 2. R0405 At least one of PID04 or PID05 is required.
- 3. C0703 If PID07 is present, then PID03 is required.
- 4. C0804 If PID08 is present, then PID04 is required.
- 5. C0905 If PID09 is present, then PID05 is required.

#### **Semantics:**

- 1. Use PID03 to indicate the organization that publishes the code list being referred to.
- 2. PID04 should be used for industry-specific product description codes.
- 3. PID08 describes the physical characteristics of the product identified in PID04. A "Y" indicates that the specified attribute applies to this item; an "N" indicates it does not apply. Any other value is indeterminate.
- 4. PID09 is used to identify the language being used in PID05.

#### Comments:

- 1. If PID01 equals "F", then PID05 is used. If PID01 equals "S", then PID04 is used. If PID01 equals "X", then both PID04 and PID05 are used.
- 2. Use PID06 when necessary to refer to the product surface or layer being described in the segment.

3. PID07 specifies the individual code list of the agency specified in PID03.

## **PO4** Item Physical Details

Pos: 0900 Max: >1

Detail - Optional

Loop: POC Elements: 1

User Option (Usage): Used

Purpose: To specify the physical qualities, packaging, weights, and dimensions relating to the item

#### **Element Summary:**

| <u>Ref</u> | <u>ld</u> | Element Name | Req | <u>Type</u> | Min/Max | <u>Usage</u> |
|------------|-----------|--------------|-----|-------------|---------|--------------|
| PO401      | 356       | Pack         | 0   | N0          | 1/6     | Used         |

**Description:** The number of inner containers, or number of eaches if there are no inner containers, per outer container

#### Syntax Rules:

- 1. P0203 If either PO402 or PO403 is present, then the other is required.
- 2. C0506 If PO405 is present, then PO406 is required.
- 3. P0607 If either PO406 or PO407 is present, then the other is required.
- 4. P0809 If either PO408 or PO409 is present, then the other is required.
- 5. C1013 If PO410 is present, then PO413 is required.
- 6. C1113 If PO411 is present, then PO413 is required.
- 7. C1213 If PO412 is present, then PO413 is required.
- 8. L13101112 If PO413 is present, then at least one of PO410, PO411 or PO412 is required.
- 9. C1716 If PO417 is present, then PO416 is required.
- 10. C1804 If PO418 is present, then PO404 is required.

#### Semantics:

- 1. PO415 is used to indicate the relative layer of this package or range of packages within the layers of packaging. Relative Position 1 (value R1) is the innermost package.
- 2. PO416 is the package identifier or the beginning package identifier in a range of identifiers.
- 3. PO417 is the ending package identifier in a range of identifiers.
- 4. PO418 is the number of packages in this layer.

#### Comments:

- PO403 The "Unit or Basis for Measure Code" in this segment position is for purposes of defining the unit of measure of the "Size" identified in the PO402. For example: If the carton contains 24 12-Ounce packages, it would be described as follows: Data element 356 = "24"; Data element 357 = "12"; Data element 355 = "OZ".
- 2. PO413 defines the unit of measure for PO410, PO411, and PO412.

## **Loop Extended Reference**<br/>**Information**

Pos: 3200 Repeat: 1000 Optional

Loop: N9 Elements: N/A

User Option (Usage): Used

Purpose: To transmit identifying information as specified by the Reference Identification Qualifier

#### **Loop Summary:**

| <u>Pos</u> | <u>ld</u> | Segment Name                   | <u>Req</u> | Max Use | <u>Repeat</u> | <u>Usage</u> |
|------------|-----------|--------------------------------|------------|---------|---------------|--------------|
| 3200       | N9        | Extended Reference Information | 0          | 1       |               | Used         |
| 3260       | MTX       | Text                           | 0          | >1      |               | Used         |

## N9 Extended Reference Information

Pos: 3200 Max: 1
Detail - Optional
Loop: N9 Elements: 2

User Option (Usage): Used

Purpose: To transmit identifying information as specified by the Reference Identification Qualifier

#### **Element Summary:**

| <u>Ref</u> | <u>ld</u>   | Element Name  | Req      | <b>Type</b> | Min/Max | <u>Usage</u> |  |  |
|------------|---|---|----------|-------------|---------|--------------|--|--|
| N901       | 128   | Reference Identification Qualifier  | М        | ID          | 2/3     | Must use     |  |  |
|            |   | Description: Code qualifying the Reference Identification   |          |             |         |              |  |  |
|            |   | CodeList Summary (Total Codes: 1731, Ir   | ncluded: | 1)          |         |              |  |  |
|            |   | Code Name   |          |             |         |              |  |  |
|            |   | L1 Letters or Notes   |          |             |         |              |  |  |
| N902       | 127   | Reference Identification  | Χ        | AN          | 1/50    | Used         |  |  |
|            |   | <b>Description:</b> Reference information as defined for a particular Transaction Set specified by the Reference Identification Qualifier |          |             |         |              |  |  |
|            | <b>User Note 1:</b> The following code will be sent in the N902 and will define the type message will be sent in the MXT02: - GEN: General Note |   |          |             |         | ne type of   |  |  |

#### **Syntax Rules:**

- 1. R0203 At least one of N902 or N903 is required.
- 2. C0605 If N906 is present, then N905 is required.

#### **Semantics:**

- 1. N906 reflects the time zone which the time reflects.
- 2. N907 contains data relating to the value cited in N902.

## **MTX** Text

Pos: 3260 Max: >1
Detail - Optional
Loop: N9 Elements: 1

**User Option (Usage):** Used **Purpose:** To specify textual data

#### **Element Summary:**

| <u>Ref</u> | <u>ld</u> | Element Name | <u>Req</u> | <u>Type</u> | Min/Max | <u>Usage</u> |
|------------|-----------|--------------|------------|-------------|---------|--------------|
| MTX02      | 1551      | Textual Data | Χ          | AN          | 1/4096  | Used         |

**Description:** To transmit large volumes of message text

#### **Syntax Rules:**

- 1. C0102 If MTX01 is present, then MTX02 is required.
- 2. C0302 If MTX03 is present, then MTX02 is required.
- 3. C0504 If MTX05 is present, then MTX04 is required.

#### **Semantics:**

1. MTX05 is the number of lines to advance before printing.

#### **Comments:**

1. If MTX04 is "AA - Advance the specific number of lines before print", then MTX05 is required.

## **Loop Transaction Totals**

Pos: 0100 Repeat: 1
Optional

Loop: CTT Elements: N/A

User Option (Usage): Used

Purpose: To transmit a hash total for a specific element in the transaction set

#### **Loop Summary:**

| <u>Pos</u> | <u>ld</u> | Segment Name       | <u>Req</u> | Max Use | <u>Repeat</u> | <u>Usage</u> |
|------------|-----------|--------------------|------------|---------|---------------|--------------|
| 0100       | CTT       | Transaction Totals | 0          | 1       |               | Used         |

### **CTT** Transaction Totals

Pos: 0100 Max: 1 Summary - Optional Loop: CTT Elements: 1

User Option (Usage): Used

Purpose: To transmit a hash total for a specific element in the transaction set

#### **Element Summary:**

| <u>Ref</u> | <u>ld</u> | Element Name         | <u>Req</u> | <u>Type</u> | Min/Max | <u>Usage</u> |
|------------|-----------|----------------------|------------|-------------|---------|--------------|
| CTT01      | 354       | Number of Line Items | 0          | N0          | 1/6     | Used         |

Description: Total number of line items in the transaction set

#### **Syntax Rules:**

- 1. P0304 If either CTT03 or CTT04 is present, then the other is required.
- 2. P0506 If either CTT05 or CTT06 is present, then the other is required.

#### **Comments:**

1. This segment is intended to provide hash totals to validate transaction completeness and correctness.

### **SE** Transaction Set Trailer

Pos: 0300 Max: 1 Summary - Mandatory Loop: N/A Elements: 2

User Option (Usage): Must use

**Purpose:** To indicate the end of the transaction set and provide the count of the transmitted segments (including the beginning (ST) and ending (SE) segments)

#### **Element Summary:**

| <u>Ref</u> | <u>ld</u> | Element Name   | <u>Req</u> | <u>Type</u> | Min/Max          | <u>Usage</u>    |
|------------|-----------|--|------------|-------------|------------------|-----------------|
| SE01       | 96        | Number of Included Segments  | М          | N0          | 1/10             | Must use        |
|            |           | <b>Description:</b> Total number of segments in segments                                       | cluded ir  | n a trans   | action set inclu | iding ST and SE |
| SE02       | 329       | Transaction Set Control Number   | М          | AN          | 4/9              | Must use        |
|            |           | <b>Description:</b> Identifying control number the functional group assigned by the originator |            |             |                  | nsaction set    |

#### **Comments:**

1. SE is the last segment of each transaction set.