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## MINISTERIAL GUIDELINES

### Electronic Data Interchange (EDI): A Vital Tool for the Health and Social Services Network

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MSSS (Ministère de la Santé et des Services sociaux) would like to inform the health and social services network (HSSN) and its partners of its position on the electronic data interchange (EDI) adopted and presented in July 2017 by Deputy Minister Michel Fontaine.

EDI is a standardized exchange of information in real time between two different computer systems in a mode where a transaction is completed without human intervention. That means no longer having to use email or faxes for purchase transactions between institutions and suppliers (e.g., purchase orders, delivery orders, and invoices). EDI reduces errors, wait times, and administrative costs.

EDI is being adopted as part of best practices, and the imminent arrival of the Financial Management and Procurement Information System (FMPIS) is the opportunity the HSSN has been waiting for to move forward with EDI.

MSSS aims to:

- Have all HSSN institutions adopt EDI before the FMPIS is set up
- Require the EDI transactions below, starting January 1, 2020, for all providers who want to do business with the HSSN
- **Required transactions for the HSSN:**
  - o 832 (catalogue updates)
  - o 850 (purchase order)
  - o 855 (purchase order confirmation)
  - o 856 (advance shipping notice)
  - o 810 (invoice)
  - o 867 (sales report)

We encourage suppliers and institutions to record the required transactions and make them available starting now.

For all information about the EDI program for the HSSN, visit <https://msss.intertrade.com>.

For more information, feel free to contact our partner InterTrade, who will guide you through the process, at [ITT\\_MSSSEDI-InterTrade@spscommerce.com](mailto:ITT_MSSSEDI-InterTrade@spscommerce.com).