

860 Purchase Order Change Request - Buyer Initiated

X12/V4010/860 : 860 Purchase Order Change Request - Buyer Initiated

Version: 1.0 Draft

| | |
|---------------------|----------------------------------|
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| Notes: | |

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860 Purchase Order Change Request - Buyer Initiated

Functional Group=**PC**

Purpose: This Draft Standard for Trial Use contains the format and establishes the data contents of the Purchase Order Change Request - Buyer Initiated Transaction Set (860) for use within the context of an Electronic Data Interchange (EDI) environment. The transaction set can be used to provide the information required for the customary and established business and industry practice relative to a purchase order change. This transaction can be used: (1) by a buyer to request a change to a previously submitted purchase order or (2) by a buyer to confirm acceptance of a purchase order change initiated by the seller or by mutual agreement of the two parties.

Change History:

11/07/2023 - Added the REF segment to send vendor number.
 08/15/22022 - Added Code 03(Delete) to BCH01 Segment
 03/25/2021 - Created

Not Defined:

| <u>Pos</u> | <u>Id</u> | <u>Segment Name</u> | <u>Req</u> | <u>Max Use</u> | <u>Repeat</u> | <u>Notes</u> | <u>Usage</u> |
|------------|-----------|----------------------------|------------|----------------|---------------|--------------|--------------|
| | ISA | Interchange Control Header | M | 1 | | | Must use |
| | GS | Functional Group Header | M | 1 | | | Must use |

Heading:

| <u>Pos</u> | <u>Id</u> | <u>Segment Name</u> | <u>Req</u> | <u>Max Use</u> | <u>Repeat</u> | <u>Notes</u> | <u>Usage</u> |
|------------|-----------|---|------------|----------------|---------------|--------------|--------------|
| 010 | ST | Transaction Set Header | M | 1 | | | Must use |
| 020 | BCH | Beginning Segment for Purchase Order Change | M | 1 | | | Must use |
| 040 | CUR | Currency | O | 1 | | | Used |
| 050 | REF | Reference Identification | O | >1 | | | Used |
| 050 | REF | Reference Identification | M | >1 | | | Used |
| 060 | PER | Administrative Communications Contact | O | 3 | | | Used |
| 080 | FOB | F.O.B. Related Instructions | O | >1 | | | Used |
| 130 | ITD | Terms of Sale/Deferred Terms of Sale | O | 5 | | | Used |
| 150 | DTM | Date/Time Reference | O | 10 | | | Used |

| <u>LOOP ID - N9</u> | | | | | <u>1000</u> |
|---------------------|-----|--------------------------|---|------|-------------|
| 285 | N9 | Reference Identification | O | 1 | Used |
| 290 | MSG | Message Text | O | 1000 | Used |

| <u>LOOP ID - N1</u> | | | | | <u>200</u> |
|---------------------|----|---------------------|---|----|------------|
| 300 | N1 | Name | O | 1 | Used |
| 320 | N3 | Address Information | O | 2 | Used |
| 330 | N4 | Geographic Location | O | >1 | Used |

| <u>LOOP ID - N1</u> | | | | | <u>200</u> |
|---------------------|----|---------------------|---|----|------------|
| 300 | N1 | Name | O | 1 | Used |
| 320 | N3 | Address Information | O | 2 | Used |
| 330 | N4 | Geographic Location | O | >1 | Used |

Detail:

| <u>Pos</u> | <u>Id</u> | <u>Segment Name</u> | <u>Req</u> | <u>Max Use</u> | <u>Repeat</u> | <u>Notes</u> | <u>Usage</u> |
|----------------------|-----------|---------------------|------------|----------------|---------------|--------------|--------------|
| <u>LOOP ID - POC</u> | | | | | <u>>1</u> | | |

| <u>Pos</u> | <u>Id</u> | <u>Segment Name</u> | <u>Req</u> | <u>Max Use</u> | <u>Repeat</u> | <u>Notes</u> | <u>Usage</u> |
|----------------------|-----------|--------------------------|------------|----------------|---------------|--------------|--------------|
| 010 | POC | Line Item Change | O | 1 | | | Used |
| LOOP ID - PID | | | | | 1000 | | |
| 050 | PID | Product/Item Description | O | 1 | | | Used |
| 090 | PO4 | Item Physical Details | O | >1 | | | Used |

Summary:

| <u>Pos</u> | <u>Id</u> | <u>Segment Name</u> | <u>Req</u> | <u>Max Use</u> | <u>Repeat</u> | <u>Notes</u> | <u>Usage</u> |
|----------------------|-----------|-------------------------|------------|----------------|---------------|----------------|--------------|
| LOOP ID - CTT | | | | | 1 | N3/010L | |
| 010 | CTT | Transaction Totals | O | 1 | | N3/010 | Used |
| 020 | AMT | Monetary Amount | O | 5 | | | Used |
| 030 | SE | Transaction Set Trailer | M | 1 | | | Must use |

Not Defined:

| <u>Pos</u> | <u>Id</u> | <u>Segment Name</u> | <u>Req</u> | <u>Max Use</u> | <u>Repeat</u> | <u>Notes</u> | <u>Usage</u> |
|------------|-----------|-----------------------------|------------|----------------|---------------|--------------|--------------|
| | GE | Functional Group Trailer | M | 1 | | | Must use |
| | IEA | Interchange Control Trailer | M | 1 | | | Must use |

Notes:

- 3/010L Number of line items (CTT01) is the accumulation of the number of POC segments. If used, hash total (CTT02) is the sum of the value of quantities ordered (POC03) for each POC segment.
- 3/010 Number of line items (CTT01) is the accumulation of the number of POC segments. If used, hash total (CTT02) is the sum of the value of quantities ordered (POC03) for each POC segment.

ISA Interchange Control Header

| | |
|--------------------------------|---------------------|
| Pos: | Max: 1 |
| Not Defined - Mandatory | |
| Loop: N/A | Elements: 16 |

User Option (Usage): Must use

Purpose: To start and identify an interchange of zero or more functional groups and interchange-related control segments

Dollar Tree Notes:

**** 997 ****

Dollar Tree requires a 997 (functional Acknowledgment) be returned by the vendor within 24 hours of Dollar Tree sending the 860 document. This is very important. If Dollar Tree does not receive the 997 within 24 hours, we will send an automated email to your company to request the 997 be sent as soon as possible, until the 997 is received.

Element Summary:

| <u>Ref</u> | <u>Id</u> | <u>Element Name</u> | <u>Req</u> | <u>Type</u> | <u>Min/Max</u> | <u>Usage</u> |
|--|-----------|--|------------|-------------|----------------|--------------|
| ISA01 | I01 | Authorization Information Qualifier | M | ID | 2/2 | Must use |
| <p>Description: Code to identify the type of information in the Authorization Information</p> <p>Code List Summary (Total Codes: 7, Included: 1)</p> <p>Code Name</p> <p>00 No Authorization Information Present (No Meaningful Information in I02)</p> | | | | | | |
| ISA02 | I02 | Authorization Information | M | AN | 10/10 | Must use |
| <p>Description: Information used for additional identification or authorization of the interchange sender or the data in the interchange; the type of information is set by the Authorization Information Qualifier (I01)</p> <p>Dollar Tree Notes: <i>Will contain spaces</i></p> | | | | | | |
| ISA03 | I03 | Security Information Qualifier | M | ID | 2/2 | Must use |
| <p>Description: Code to identify the type of information in the Security Information</p> <p>Code List Summary (Total Codes: 2, Included: 1)</p> <p>Code Name</p> <p>00 No Security Information Present (No Meaningful Information in I04)</p> | | | | | | |
| ISA04 | I04 | Security Information | M | AN | 10/10 | Must use |
| <p>Description: This is used for identifying the security information about the interchange sender or the data in the interchange; the type of information is set by the Security Information Qualifier (I03)</p> <p>Dollar Tree Notes: <i>Will contain spaces</i></p> | | | | | | |
| ISA05 | I05 | Interchange ID Qualifier | M | ID | 2/2 | Must use |
| <p>Description: Qualifier to designate the system/method of code structure used to designate the sender or receiver ID element being qualified</p> <p>Code List Summary (Total Codes: 38, Included: 1)</p> <p>Code Name</p> <p>ZZ Mutually Defined</p> | | | | | | |

| | | | | | | |
|-------|-----|---|---|----|-------|----------|
| ISA06 | 106 | Interchange Sender ID | M | AN | 15/15 | Must use |
| | | Description: Identification code published by the sender for other parties to use as the receiver ID to route data to them; the sender always codes this value in the sender ID element | | | | |
| | | Dollar Tree Notes: <i>DLTRCAN</i> | | | | |
| ISA07 | 105 | Interchange ID Qualifier | M | ID | 2/2 | Must use |
| | | Description: Qualifier to designate the system/method of code structure used to designate the sender or receiver ID element being qualified | | | | |
| | | Dollar Tree Notes: <i>Will reflect the receiver's qualifier number (2 digit qualifier)</i> | | | | |
| | | All valid standard codes are used. (Total Codes: 38) | | | | |
| ISA08 | 107 | Interchange Receiver ID | M | AN | 15/15 | Must use |
| | | Description: Identification code published by the receiver of the data; When sending, it is used by the sender as their sending ID, thus other parties sending to them will use this as a receiving ID to route data to them | | | | |
| | | Dollar Tree Notes: <i>Will reflect the receiver's identification number</i> | | | | |
| ISA09 | 108 | Interchange Date | M | DT | 6/6 | Must use |
| | | Description: Date of the interchange | | | | |
| ISA10 | 109 | Interchange Time | M | TM | 4/4 | Must use |
| | | Description: Time of the interchange | | | | |
| ISA11 | 110 | Interchange Control Standards Identifier | M | ID | 1/1 | Must use |
| | | Description: Code to identify the agency responsible for the control standard used by the message that is enclosed by the interchange header and trailer | | | | |
| | | All valid standard codes are used. (Total Codes: 1) | | | | |
| ISA12 | 111 | Interchange Control Version Number | M | ID | 5/5 | Must use |
| | | Description: Code specifying the version number of the interchange control segments | | | | |
| | | Code List Summary (Total Codes: 14, Included: 1) | | | | |
| | | Code Name | | | | |
| | | 00401 Draft Standards for Trial Use Approved for Publication by ASC X12 Procedures Review Board through October 1997 | | | | |
| ISA13 | 112 | Interchange Control Number | M | N0 | 9/9 | Must use |
| | | Description: A control number assigned by the interchange sender | | | | |
| ISA14 | 113 | Acknowledgment Requested | M | ID | 1/1 | Must use |
| | | Description: Code sent by the sender to | | | | |

| <u>Ref</u> | <u>Id</u> | <u>Element Name</u> | <u>Req</u> | <u>Type</u> | <u>Min/Max</u> | <u>Usage</u> |
|------------|-----------|--|------------|-----------------------------|----------------|--------------|
| | | request an interchange acknowledgment (TA1) | | | | |
| | | Code List Summary (Total Codes: 2, Included: 1) | | | | |
| | | Code | | Name | | |
| | | 0 | | No Acknowledgment Requested | | |
| ISA15 | I14 | Usage Indicator | M | ID | 1/1 | Must use |
| | | Description: Code to indicate whether data enclosed by this interchange envelope is test, production or information | | | | |
| | | Code List Summary (Total Codes: 3, Included: 1) | | | | |
| | | Code | | Name | | |
| | | P | | Production Data | | |
| ISA16 | I15 | Component Element Separator | M | | 1/1 | Must use |
| | | Description: Type is not applicable; the component element separator is a delimiter and not a data element; this field provides the delimiter used to separate component data elements within a composite data structure; this value must be different than the data element separator and the segment terminator | | | | |
| | | Dollar Tree Notes: <i>Element Separator: *</i> | | | | |
| | | <i>Sub-Element Separator: ></i> | | | | |
| | | <i>Segment terminator: ~</i> | | | | |

GS Functional Group Header

| | |
|--------------------------------|--------------------|
| Pos: | Max: 1 |
| Not Defined - Mandatory | |
| Loop: N/A | Elements: 8 |

User Option (Usage): Must use

Purpose: To indicate the beginning of a functional group and to provide control information

Element Summary:

| <u>Ref</u> | <u>Id</u> | <u>Element Name</u> | <u>Req</u> | <u>Type</u> | <u>Min/Max</u> | <u>Usage</u> |
|--|-----------|------------------------------------|------------|-------------|----------------|--------------|
| GS01 | 479 | Functional Identifier Code | M | ID | 2/2 | Must use |
| <p>Description: Code identifying a group of application related transaction sets</p> <p>Code List Summary (Total Codes: 240, Included: 1)</p> <p>Code Name PC Purchase Order Change Request - Buyer Initiated (860)</p> | | | | | | |
| GS02 | 142 | Application Sender's Code | M | AN | 2/15 | Must use |
| <p>Description: Code identifying party sending transmission; codes agreed to by trading partners</p> <p>Dollar Tree Notes: DLTRCAN</p> | | | | | | |
| GS03 | 124 | Application Receiver's Code | M | AN | 2/15 | Must use |
| <p>Description: Code identifying party receiving transmission; codes agreed to by trading partners</p> <p>Dollar Tree Notes: Will reflect the receiver's identification number</p> | | | | | | |
| GS04 | 373 | Date | M | DT | 8/8 | Must use |
| <p>Description: Date expressed as CCYYMMDD</p> | | | | | | |
| GS05 | 337 | Time | M | TM | 4/8 | Must use |
| <p>Description: Time expressed in 24-hour clock time as follows: HHMM, or HHMMSS, or HHMMSSD, or HHMMSSDD, where H = hours (00-23), M = minutes (00-59), S = integer seconds (00-59) and DD = decimal seconds; decimal seconds are expressed as follows: D = tenths (0-9) and DD = hundredths (00-99)</p> | | | | | | |
| GS06 | 28 | Group Control Number | M | N0 | 1/9 | Must use |
| <p>Description: Assigned number originated and maintained by the sender</p> | | | | | | |
| GS07 | 455 | Responsible Agency Code | M | ID | 1/2 | Must use |
| <p>Description: Code identifying the issuer of the standard; this code is used in conjunction with Data Element 480</p> <p>Code List Summary (Total Codes: 2, Included: 1)</p> <p>Code Name X Accredited Standards Committee X12</p> | | | | | | |

| | | | | | | |
|------|-----|---|---|----|------|----------|
| GS08 | 480 | Version / Release / Industry Identifier Code | M | AN | 1/12 | Must use |
|------|-----|---|---|----|------|----------|

Description: Code indicating the version, release, subrelease, and industry identifier of the EDI standard being used, including the GS and GE segments; if code in DE455 in GS segment is X, then in DE 480 positions 1-3 are the version number; positions 4-6 are the release and subrelease, level of the version; and positions 7-12 are the industry or trade association identifiers (optionally assigned by user); if code in DE455 in GS segment is T, then other formats are allowed

Code List Summary (Total Codes: 39, Included: 1)

| <u>Code</u> | <u>Name</u> |
|-------------|-------------|
|-------------|-------------|

| | |
|--------|--|
| 004010 | Draft Standards Approved for Publication by ASC X12 Procedures Review Board through October 1997 |
|--------|--|

Semantics:

1. GS04 is the group date.
2. GS05 is the group time.
3. The data interchange control number GS06 in this header must be identical to the same data element in the associated functional group trailer, GE02.

Comments:

1. A functional group of related transaction sets, within the scope of X12 standards, consists of a collection of similar transaction sets enclosed by a functional group header and a functional group trailer.

ST Transaction Set Header

| | |
|----------------------------|--------------------|
| Pos: 010 | Max: 1 |
| Heading - Mandatory | |
| Loop: N/A | Elements: 2 |

User Option (Usage): Must use

Purpose: To indicate the start of a transaction set and to assign a control number

Element Summary:

| <u>Ref</u> | <u>Id</u> | <u>Element Name</u> | <u>Req</u> | <u>Type</u> | <u>Min/Max</u> | <u>Usage</u> |
|---|-----------|--|------------|-------------|----------------|--------------|
| ST01 | 143 | Transaction Set Identifier Code | M | ID | 3/3 | Must use |
| Description: Code uniquely identifying a Transaction Set | | | | | | |
| Code List Summary (Total Codes: 298, Included: 1) | | | | | | |
| Code Name | | | | | | |
| 860 Purchase Order Change Request - Buyer Initiated | | | | | | |
| ST02 | 329 | Transaction Set Control Number | M | AN | 4/9 | Must use |
| Description: Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set | | | | | | |

Semantics:

1. The transaction set identifier (ST01) used by the translation routines of the interchange partners to select the appropriate transaction set definition (e.g., 810 selects the Invoice Transaction Set).

BCH Beginning Segment for Purchase Order Change

| | |
|----------------------------|--------------------|
| Pos: 020 | Max: 1 |
| Heading - Mandatory | |
| Loop: N/A | Elements: 4 |

User Option (Usage): Must use

Purpose: To indicate the beginning of the Purchase Order Change Transaction Set and transmit identifying numbers and dates

Element Summary:

| <u>Ref</u> | <u>Id</u> | <u>Element Name</u> | <u>Req</u> | <u>Type</u> | <u>Min/Max</u> | <u>Usage</u> | | | | | | | | |
|--|--------------------------|-------------------------------------|------------|-------------|----------------|--------------|-------------|-------------|----|--------------------------|----|--------|----|---------|
| BCH01 | 353 | Transaction Set Purpose Code | M | ID | 2/2 | Must use | | | | | | | | |
| <p>Description: Code identifying purpose of transaction set</p> <p>Code List Summary (Total Codes: 65, Included: 3)</p> <table border="1"> <thead> <tr> <th><u>Code</u></th> <th><u>Name</u></th> </tr> </thead> <tbody> <tr> <td>01</td> <td>Cancellation</td> </tr> <tr> <td>03</td> <td>Delete</td> </tr> <tr> <td>05</td> <td>Replace</td> </tr> </tbody> </table> | | | | | | | <u>Code</u> | <u>Name</u> | 01 | Cancellation | 03 | Delete | 05 | Replace |
| <u>Code</u> | <u>Name</u> | | | | | | | | | | | | | |
| 01 | Cancellation | | | | | | | | | | | | | |
| 03 | Delete | | | | | | | | | | | | | |
| 05 | Replace | | | | | | | | | | | | | |
| BCH02 | 92 | Purchase Order Type Code | M | ID | 2/2 | Must use | | | | | | | | |
| <p>Description: Code specifying the type of Purchase Order</p> <p>Code List Summary (Total Codes: 69, Included: 1)</p> <table border="1"> <thead> <tr> <th><u>Code</u></th> <th><u>Name</u></th> </tr> </thead> <tbody> <tr> <td>CP</td> <td>Change to Purchase Order</td> </tr> </tbody> </table> | | | | | | | <u>Code</u> | <u>Name</u> | CP | Change to Purchase Order | | | | |
| <u>Code</u> | <u>Name</u> | | | | | | | | | | | | | |
| CP | Change to Purchase Order | | | | | | | | | | | | | |
| BCH03 | 324 | Purchase Order Number | M | AN | 1/22 | Must use | | | | | | | | |
| <p>Description: Identifying number for Purchase Order assigned by the orderer/purchaser</p> <p>Dollar Tree Notes: <i>The Dollar Tree 16 digits Purchase Order Number</i></p> | | | | | | | | | | | | | | |
| BCH06 | 373 | Date | M | DT | 8/8 | Must use | | | | | | | | |
| <p>Description: Date expressed as CCYYMMDD</p> | | | | | | | | | | | | | | |

Semantics:

1. BCH06 is the date assigned by the purchaser to purchase order.
2. BCH09 is the seller's order number.
3. BCH10 is the date assigned by the sender to the acknowledgment.
4. BCH11 is the date of the purchase order change request.

CUR Currency

| | |
|---------------------------|--------------------|
| Pos: 040 | Max: 1 |
| Heading - Optional | |
| Loop: N/A | Elements: 2 |

User Option (Usage): Used

Purpose: To specify the currency (dollars, pounds, francs, etc.) used in a transaction

Element Summary:

| <u>Ref</u> | <u>Id</u> | <u>Element Name</u> | <u>Req</u> | <u>Type</u> | <u>Min/Max</u> | <u>Usage</u> | | | | |
|---|--------------------------|-------------------------------|------------|-------------|----------------|--------------|-------------|-------------|----|--------------------------|
| CUR01 | 98 | Entity Identifier Code | M | ID | 2/3 | Must use | | | | |
| <p>Description: Code identifying an organizational entity, a physical location, property or an individual</p> <p>Code List Summary (Total Codes: 1312, Included: 1)</p> <table border="1"> <thead> <tr> <th><u>Code</u></th> <th><u>Name</u></th> </tr> </thead> <tbody> <tr> <td>BY</td> <td>Buying Party (Purchaser)</td> </tr> </tbody> </table> | | | | | | | <u>Code</u> | <u>Name</u> | BY | Buying Party (Purchaser) |
| <u>Code</u> | <u>Name</u> | | | | | | | | | |
| BY | Buying Party (Purchaser) | | | | | | | | | |
| CUR02 | 100 | Currency Code | M | ID | 3/3 | Must use | | | | |
| <p>Description: Code (Standard ISO) for country in whose currency the charges are specified</p> | | | | | | | | | | |

Syntax Rules:

1. C0807 - If CUR08 is present, then CUR07 is required.
2. C0907 - If CUR09 is present, then CUR07 is required.
3. L101112 - If CUR10 is present, then at least one of CUR11 or CUR12 is required.
4. C1110 - If CUR11 is present, then CUR10 is required.
5. C1210 - If CUR12 is present, then CUR10 is required.
6. L131415 - If CUR13 is present, then at least one of CUR14 or CUR15 is required.
7. C1413 - If CUR14 is present, then CUR13 is required.
8. C1513 - If CUR15 is present, then CUR13 is required.
9. L161718 - If CUR16 is present, then at least one of CUR17 or CUR18 is required.
10. C1716 - If CUR17 is present, then CUR16 is required.
11. C1816 - If CUR18 is present, then CUR16 is required.
12. L192021 - If CUR19 is present, then at least one of CUR20 or CUR21 is required.
13. C2019 - If CUR20 is present, then CUR19 is required.
14. C2119 - If CUR21 is present, then CUR19 is required.

Comments:

1. See Figures Appendix for examples detailing the use of the CUR segment.

REF Reference Identification

| | |
|---------------------------|--------------------|
| Pos: 050 | Max: >1 |
| Heading - Optional | |
| Loop: N/A | Elements: 3 |

User Option (Usage): Used

Purpose: To specify identifying information

Element Summary:

| <u>Ref</u> | <u>Id</u> | <u>Element Name</u> | <u>Req</u> | <u>Type</u> | <u>Min/Max</u> | <u>Usage</u> |
|--|-----------|---|------------|-------------|----------------|--------------|
| REF01 | 128 | Reference Identification Qualifier | M | ID | 2/3 | Must use |
| <p>Description: Code qualifying the Reference Identification</p> <p>Code List Summary (Total Codes: 1503, Included: 1)</p> <p>Code Name DP Department Number</p> | | | | | | |
| REF02 | 127 | Reference Identification | X | AN | 1/30 | Used |
| <p>Description: Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier</p> <p>Dollar Tree Notes: <i>Dollar Tree Department Number</i></p> | | | | | | |
| REF03 | 352 | Description | X | AN | 1/80 | Used |
| <p>Description: A free-form description to clarify the related data elements and their content</p> <p>Dollar Tree Notes: <i>Dollar Tree Department Description</i></p> | | | | | | |

Syntax Rules:

1. R0203 - At least one of REF02 or REF03 is required.

Semantics:

1. REF04 contains data relating to the value cited in REF02.

REF Reference Identification

| | |
|---------------------|-------------|
| Pos: 050 | Max: >1 |
| Heading - Mandatory | |
| Loop: N/A | Elements: 2 |

User Option (Usage): Used

Purpose: To specify identifying information

Element Summary:

| <u>Ref</u> | <u>Id</u> | <u>Element Name</u> | <u>Req</u> | <u>Type</u> | <u>Min/Max</u> | <u>Usage</u> |
|------------|-----------|------------------------------------|------------|-------------|----------------|--------------|
| REF01 | 128 | Reference Identification Qualifier | M | ID | 2/3 | Must use |

Description: Code qualifying the Reference Identification

Code List Summary (Total Codes: 1503, Included: 1)

Code Name

VR Vendor ID Number

Dollar Tree Notes:

This is the only qualifier that will be used for transmitting the vendor number.

| | | | | | | |
|-------|-----|--------------------------|---|----|------|------|
| REF02 | 127 | Reference Identification | X | AN | 1/30 | Used |
|-------|-----|--------------------------|---|----|------|------|

Description: Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier

Dollar Tree Notes: *Dollar Tree Vendor Number*

Syntax Rules:

1. R0203 - At least one of REF02 or REF03 is required.

Semantics:

1. REF04 contains data relating to the value cited in REF02.

PER Administrative Communications Contact

| | |
|---------------------------|--------------------|
| Pos: 060 | Max: 3 |
| Heading - Optional | |
| Loop: N/A | Elements: 2 |

User Option (Usage): Used

Purpose: To identify a person or office to whom administrative communications should be directed

Element Summary:

| <u>Ref</u> | <u>Id</u> | <u>Element Name</u> | <u>Req</u> | <u>Type</u> | <u>Min/Max</u> | <u>Usage</u> |
|------------|-----------|------------------------------|------------|-------------|----------------|--------------|
| PER01 | 366 | Contact Function Code | M | ID | 2/2 | Must use |

Description: Code identifying the major duty or responsibility of the person or group named

Code List Summary (Total Codes: 230, Included: 1)

Code Name

BD Buyer Name or Department

| | | | | | | |
|-------|----|-------------|---|----|------|------|
| PER02 | 93 | Name | O | AN | 1/60 | Used |
|-------|----|-------------|---|----|------|------|

Description: Free-form name

Dollar Tree Notes: *Dollar Tree Buyer Name*

Syntax Rules:

1. P0304 - If either PER03 or PER04 is present, then the other is required.
2. P0506 - If either PER05 or PER06 is present, then the other is required.
3. P0708 - If either PER07 or PER08 is present, then the other is required.

FOB F.O.B. Related Instructions

| | |
|--------------------|-------------|
| Pos: 080 | Max: >1 |
| Heading - Optional | |
| Loop: N/A | Elements: 2 |

User Option (Usage): Used

Purpose: To specify transportation instructions relating to shipment

Dollar Tree Notes:

*If FOB01 is code PP - this means that the vendor will deliver the merchandise to the location.
If FOB01 is code CC - this means that Dollar Tree will pickup the merchandise and deliver to the location.*

The pickup date for code CC is between the shipped date through the cancel date.

Element Summary:

| <u>Ref</u> | <u>Id</u> | <u>Element Name</u> | <u>Req</u> | <u>Type</u> | <u>Min/Max</u> | <u>Usage</u> |
|------------|-----------|----------------------------|------------|-------------|----------------|--------------|
| FOB01 | 146 | Shipment Method of Payment | M | ID | 2/2 | Must use |

Description: Code identifying payment terms for transportation charges

Code List Summary (Total Codes: 28, Included: 5)

Code Name

- CC Collect
- DF Defined by Buyer and Seller
- FO FOB Port of Call
- PP Prepaid (by Seller)
- PS Paid by Seller

Description: The seller agrees to the transportation payment term requiring the seller to pay transportation charges to a specified location (origin or destination location)

| | | | | | | |
|-------|-----|-------------|---|----|------|------|
| FOB09 | 352 | Description | X | AN | 1/80 | Used |
|-------|-----|-------------|---|----|------|------|

Description: A free-form description to clarify the related data elements and their content

Syntax Rules:

1. C0302 - If FOB03 is present, then FOB02 is required.
2. C0405 - If FOB04 is present, then FOB05 is required.
3. C0706 - If FOB07 is present, then FOB06 is required.
4. C0809 - If FOB08 is present, then FOB09 is required.

Semantics:

1. FOB01 indicates which party will pay the carrier.
2. FOB02 is the code specifying transportation responsibility location.
3. FOB06 is the code specifying the title passage location.
4. FOB08 is the code specifying the point at which the risk of loss transfers. This may be different than the location specified in FOB02/FOB03 and FOB06/FOB07.

ITD Terms of Sale/Deferred Terms of Sale

| | |
|--------------------|-------------|
| Pos: 130 | Max: 5 |
| Heading - Optional | |
| Loop: N/A | Elements: 1 |

User Option (Usage): Used

Purpose: To specify terms of sale

Element Summary:

| <u>Ref</u> | <u>Id</u> | <u>Element Name</u> | <u>Req</u> | <u>Type</u> | <u>Min/Max</u> | <u>Usage</u> |
|------------|-----------|---------------------|------------|-------------|----------------|--------------|
| ITD12 | 352 | Description | O | AN | 1/80 | Used |

Description: A free-form description to clarify the related data elements and their content

Syntax Rules:

1. L03040513 - If ITD03 is present, then at least one of ITD04, ITD05 or ITD13 is required.
2. L08040513 - If ITD08 is present, then at least one of ITD04, ITD05 or ITD13 is required.
3. L091011 - If ITD09 is present, then at least one of ITD10 or ITD11 is required.

Semantics:

1. ITD15 is the percentage applied to a base amount used to determine a late payment charge.

Comments:

1. If the code in ITD01 is "04", then ITD07 or ITD09 is required and either ITD10 or ITD11 is required; if the code in ITD01 is "05", then ITD06 or ITD07 is required.

DTM Date/Time Reference

| | |
|--------------------|-------------|
| Pos: 150 | Max: 10 |
| Heading - Optional | |
| Loop: N/A | Elements: 2 |

User Option (Usage): Used

Purpose: To specify pertinent dates and times

Element Summary:

| <u>Ref</u> | <u>Id</u> | <u>Element Name</u> | <u>Req</u> | <u>Type</u> | <u>Min/Max</u> | <u>Usage</u> |
|------------|-----------|---------------------|------------|-------------|----------------|--------------|
| DTM01 | 374 | Date/Time Qualifier | M | ID | 3/3 | Must use |

Description: Code specifying type of date or time, or both date and time

Code List Summary (Total Codes: 1112, Included: 4)

Code Name

037 Ship Not Before

Dollar Tree Notes:
Original Shipped Date

038 Ship No Later

Dollar Tree Notes:
Cancel Date

063 Do Not Deliver After

Dollar Tree Notes:
ETA Date "Delivery Date"

064 Do Not Deliver Before

Dollar Tree Notes:
Shipped Date

| | | | | | | |
|-------|-----|------|---|----|-----|------|
| DTM02 | 373 | Date | X | DT | 8/8 | Used |
|-------|-----|------|---|----|-----|------|

Description: Date expressed as CCYYMMDD

Syntax Rules:

1. R020305 - At least one of DTM02, DTM03 or DTM05 is required.
2. C0403 - If DTM04 is present, then DTM03 is required.
3. P0506 - If either DTM05 or DTM06 is present, then the other is required.

N9 Reference Identification

| | |
|---------------------------|--------------------|
| Pos: 285 | Max: 1 |
| Heading - Optional | |
| Loop: N9 | Elements: 2 |

User Option (Usage): Used

Purpose: To transmit identifying information as specified by the Reference Identification Qualifier

Element Summary:

| <u>Ref</u> | <u>Id</u> | <u>Element Name</u> | <u>Req</u> | <u>Type</u> | <u>Min/Max</u> | <u>Usage</u> |
|---|-----------|---|------------|-------------|----------------|--------------|
| N901 | 128 | Reference Identification Qualifier | M | ID | 2/3 | Must use |
| Description: Code qualifying the Reference Identification | | | | | | |
| Code List Summary (Total Codes: 1503, Included: 1) | | | | | | |
| Code Name | | | | | | |
| L1 Letters or Notes | | | | | | |
| N902 | 127 | Reference Identification | X | AN | 1/30 | Used |
| Description: Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier | | | | | | |
| Dollar Tree Notes: <i>Hard Code: Purchase Order Notes</i> | | | | | | |

Syntax Rules:

1. R0203 - At least one of N902 or N903 is required.
2. C0605 - If N906 is present, then N905 is required.

Semantics:

1. N906 reflects the time zone which the time reflects.
2. N907 contains data relating to the value cited in N902.

MSG Message Text

| | |
|---------------------------|--------------------|
| Pos: 290 | Max: 1000 |
| Heading - Optional | |
| Loop: N9 | Elements: 1 |

User Option (Usage): Used

Purpose: To provide a free-form format that allows the transmission of text information

Element Summary:

| <u>Ref</u> | <u>Id</u> | <u>Element Name</u> | <u>Req</u> | <u>Type</u> | <u>Min/Max</u> | <u>Usage</u> |
|------------|-----------|------------------------|------------|-------------|----------------|--------------|
| MSG01 | 933 | Free-Form Message Text | M | AN | 1/264 | Must use |

Description: Free-form message text

Dollar Tree Notes: *HARD CODE: By accepting this purchase order you are unconditionally accepting the Dollar Tree Merchandising Purchase Order Terms and Conditions which may be found at <http://dollartreeinfo.com/vendor-partners/merchandise/> ("Purchase Order Requirement") or which are available upon inquiry from Dollar Tree Merchandising.*

Syntax Rules:

1. C0302 - If MSG03 is present, then MSG02 is required.

Semantics:

1. MSG03 is the number of lines to advance before printing.

Comments:

1. MSG02 is not related to the specific characteristics of a printer, but identifies top of page, advance a line, etc.
2. If MSG02 is "AA - Advance the specified number of lines before print" then MSG03 is required.

N1 Name

| | |
|---------------------------|--------------------|
| Pos: 300 | Max: 1 |
| Heading - Optional | |
| Loop: N1 | Elements: 4 |

User Option (Usage): Used

Purpose: To identify a party by type of organization, name, and code

Element Summary:

| <u>Ref</u> | <u>Id</u> | <u>Element Name</u> | <u>Req</u> | <u>Type</u> | <u>Min/Max</u> | <u>Usage</u> | | | | |
|---|------------------------------------|--------------------------------------|------------|-------------|----------------|--------------|-------------|-------------|----|------------------------------------|
| N101 | 98 | Entity Identifier Code | M | ID | 2/3 | Must use | | | | |
| <p>Description: Code identifying an organizational entity, a physical location, property or an individual</p> <p>Code List Summary (Total Codes: 1312, Included: 1)</p> <table border="1"> <thead> <tr> <th><u>Code</u></th> <th><u>Name</u></th> </tr> </thead> <tbody> <tr> <td>ST</td> <td>Ship To</td> </tr> </tbody> </table> | | | | | | | <u>Code</u> | <u>Name</u> | ST | Ship To |
| <u>Code</u> | <u>Name</u> | | | | | | | | | |
| ST | Ship To | | | | | | | | | |
| N102 | 93 | Name | X | AN | 1/60 | Used | | | | |
| <p>Description: Free-form name</p> <p>Dollar Tree Notes: <i>Dollar Tree DC Location Name</i></p> | | | | | | | | | | |
| N103 | 66 | Identification Code Qualifier | X | ID | 1/2 | Used | | | | |
| <p>Description: Code designating the system/method of code structure used for Identification Code (67)</p> <p>Code List Summary (Total Codes: 215, Included: 1)</p> <table border="1"> <thead> <tr> <th><u>Code</u></th> <th><u>Name</u></th> </tr> </thead> <tbody> <tr> <td>92</td> <td>Assigned by Buyer or Buyer's Agent</td> </tr> </tbody> </table> | | | | | | | <u>Code</u> | <u>Name</u> | 92 | Assigned by Buyer or Buyer's Agent |
| <u>Code</u> | <u>Name</u> | | | | | | | | | |
| 92 | Assigned by Buyer or Buyer's Agent | | | | | | | | | |
| N104 | 67 | Identification Code | X | AN | 2/80 | Used | | | | |
| <p>Description: Code identifying a party or other code</p> <p>Dollar Tree Notes: <i>Dollar Tree DC Number</i></p> | | | | | | | | | | |

Syntax Rules:

1. R0203 - At least one of N102 or N103 is required.
2. P0304 - If either N103 or N104 is present, then the other is required.

Comments:

1. This segment, used alone, provides the most efficient method of providing organizational identification. To obtain this efficiency the "ID Code" (N104) must provide a key to the table maintained by the transaction processing party.
2. N105 and N106 further define the type of entity in N101.

N3 Address Information

| | |
|---------------------------|--------------------|
| Pos: 320 | Max: 2 |
| Heading - Optional | |
| Loop: N1 | Elements: 2 |

User Option (Usage): Used

Purpose: To specify the location of the named party

Element Summary:

| <u>Ref</u> | <u>Id</u> | <u>Element Name</u> | <u>Req</u> | <u>Type</u> | <u>Min/Max</u> | <u>Usage</u> |
|------------|-----------|--|------------|-------------|----------------|--------------|
| N301 | 166 | Address Information | M | AN | 1/55 | Must use |
| | | Description: Address information | | | | |
| | | Dollar Tree Notes: <i>Ship to Address</i> | | | | |
| N302 | 166 | Address Information | O | AN | 1/55 | Used |
| | | Description: Address information | | | | |

N4 Geographic Location

| | |
|---------------------------|--------------------|
| Pos: 330 | Max: >1 |
| Heading - Optional | |
| Loop: N1 | Elements: 4 |

User Option (Usage): Used

Purpose: To specify the geographic place of the named party

Dollar Tree Notes:

Ship To City, State, Zip

Element Summary:

| <u>Ref</u> | <u>Id</u> | <u>Element Name</u> | <u>Req</u> | <u>Type</u> | <u>Min/Max</u> | <u>Usage</u> |
|------------|-----------|--|------------|-------------|----------------|--------------|
| N401 | 19 | City Name | O | AN | 2/30 | Used |
| | | Description: Free-form text for city name | | | | |
| N402 | 156 | State or Province Code | O | ID | 2/2 | Used |
| | | Description: Code (Standard State/Province) as defined by appropriate government agency | | | | |
| N403 | 116 | Postal Code | O | ID | 3/15 | Used |
| | | Description: Code defining international postal zone code excluding punctuation and blanks (zip code for United States) | | | | |
| N404 | 26 | Country Code | O | ID | 2/3 | Used |
| | | Description: Code identifying the country | | | | |

Syntax Rules:

1. C0605 - If N406 is present, then N405 is required.

Comments:

1. A combination of either N401 through N404, or N405 and N406 may be adequate to specify a location.
2. N402 is required only if city name (N401) is in the U.S. or Canada.

N1 Name

| | |
|---------------------------|--------------------|
| Pos: 300 | Max: 1 |
| Heading - Optional | |
| Loop: N1 | Elements: 2 |

User Option (Usage): Used

Purpose: To identify a party by type of organization, name, and code

Element Summary:

| <u>Ref</u> | <u>Id</u> | <u>Element Name</u> | <u>Req</u> | <u>Type</u> | <u>Min/Max</u> | <u>Usage</u> |
|------------|-----------|-------------------------------|------------|-------------|----------------|--------------|
| N101 | 98 | Entity Identifier Code | M | ID | 2/3 | Must use |

Description: Code identifying an organizational entity, a physical location, property or an individual

Code List Summary (Total Codes: 1312, Included: 1)

| <u>Code</u> | <u>Name</u> |
|-------------|---------------|
| BT | Bill-to-Party |

| | | | | | | |
|------|----|-------------|---|----|------|------|
| N102 | 93 | Name | X | AN | 1/60 | Used |
|------|----|-------------|---|----|------|------|

Description: Free-form name

Dollar Tree Notes: *Dollar Tree Merchandising*

Syntax Rules:

1. R0203 - At least one of N102 or N103 is required.
2. P0304 - If either N103 or N104 is present, then the other is required.

Comments:

1. This segment, used alone, provides the most efficient method of providing organizational identification. To obtain this efficiency the "ID Code" (N104) must provide a key to the table maintained by the transaction processing party.
2. N105 and N106 further define the type of entity in N101.

N3 Address Information

| | |
|--------------------|-------------|
| Pos: 320 | Max: 2 |
| Heading - Optional | |
| Loop: N1 | Elements: 2 |

User Option (Usage): Used

Purpose: To specify the location of the named party

Dollar Tree Notes:

500 Volvo Parkway

Element Summary:

| <u>Ref</u> | <u>Id</u> | <u>Element Name</u> | <u>Req</u> | <u>Type</u> | <u>Min/Max</u> | <u>Usage</u> |
|------------|-----------|---|------------|-------------|----------------|--------------|
| N301 | 166 | Address Information | M | AN | 1/55 | Must use |
| | | Description: Address information | | | | |
| N302 | 166 | Address Information | O | AN | 1/55 | Used |
| | | Description: Address information | | | | |

N4 Geographic Location

| | |
|---------------------------|--------------------|
| Pos: 330 | Max: >1 |
| Heading - Optional | |
| Loop: N1 | Elements: 4 |

User Option (Usage): Used

Purpose: To specify the geographic place of the named party

Dollar Tree Notes:

Chesapeake, VA 23320

Element Summary:

| <u>Ref</u> | <u>Id</u> | <u>Element Name</u> | <u>Req</u> | <u>Type</u> | <u>Min/Max</u> | <u>Usage</u> |
|------------|-----------|--|------------|-------------|----------------|--------------|
| N401 | 19 | City Name | O | AN | 2/30 | Used |
| | | Description: Free-form text for city name | | | | |
| N402 | 156 | State or Province Code | O | ID | 2/2 | Used |
| | | Description: Code (Standard State/Province) as defined by appropriate government agency | | | | |
| N403 | 116 | Postal Code | O | ID | 3/15 | Used |
| | | Description: Code defining international postal zone code excluding punctuation and blanks (zip code for United States) | | | | |
| N404 | 26 | Country Code | O | ID | 2/3 | Used |
| | | Description: Code identifying the country | | | | |

Syntax Rules:

1. C0605 - If N406 is present, then N405 is required.

Comments:

1. A combination of either N401 through N404, or N405 and N406 may be adequate to specify a location.
2. N402 is required only if city name (N401) is in the U.S. or Canada.

POC Line Item Change

| | |
|--------------------------|---------------------|
| Pos: 010 | Max: 1 |
| Detail - Optional | |
| Loop: POC | Elements: 12 |

User Option (Usage): Used

Purpose: To specify changes to a line item

Dollar Tree Requirements:

The UPC number will not be sent on assortment items.

When the UPC number is not available, the vendor should use the Vendor's (Seller's) Item number for cross reference.

If the Vendor's (Seller's) Item number is not available, the vendor should call their Dollar Tree Buyer for clarification of the item being ordered.

Dollar Tree's Buying Department should be supplied with a valid UPC (1-5-5-1) on non-assortment items, once Dollar Tree's system is updated the purchase order will be resent upon request.

Element Summary:

| <u>Ref</u> | <u>Id</u> | <u>Element Name</u> | <u>Req</u> | <u>Type</u> | <u>Min/Max</u> | <u>Usage</u> |
|------------|-----------|--|------------------------|-------------|----------------|--------------|
| POC01 | 350 | Assigned Identification | O | AN | 1/20 | Used |
| | | Description: Alphanumeric characters assigned for differentiation within a transaction set | | | | |
| POC02 | 670 | Change or Response Type Code | M | ID | 2/2 | Must use |
| | | Description: Code specifying the type of change to the line item | | | | |
| | | Code List Summary (Total Codes: 29, Included: 4) | | | | |
| | | Code | Name | | | |
| | | AI | Add Additional Item(s) | | | |
| | | CA | Changes To Line Items | | | |
| | | DI | Delete Item(s) | | | |
| | | RE | Replacement Item | | | |
| POC03 | 330 | Quantity Ordered | O | R | 1/15 | Used |
| | | Description: Quantity ordered | | | | |
| POC04 | 671 | Quantity Left to Receive | X | R | 1/9 | Used |
| | | Description: Quantity left to receive as qualified by the unit of measure | | | | |
| | | Dollar Tree Requirements: <i>This will always be a one (1) even if the quantity ordered is zero (0).</i> | | | | |
| POC05 | C001 | Composite Unit of Measure | X | Comp | | Used |
| | | Description: To identify a composite unit of measure(See Figures Appendix for examples of use) | | | | |
| POC05-01 | 355 | Unit or Basis for Measurement Code | M | ID | 2/2 | Must use |
| | | Description: Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken | | | | |
| | | Code List Summary (Total Codes: 794, Included: 1) | | | | |
| | | Code | Name | | | |

| | | | | | | |
|-------|-----|---|---|----|------|------|
| | | Code Name | | | | |
| | | EA Each | | | | |
| POC06 | 212 | Unit Price | X | R | 1/17 | Used |
| | | Description: Price per unit of product, service, commodity, etc. | | | | |
| POC08 | 235 | Product/Service ID Qualifier | X | ID | 2/2 | Used |
| | | Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234) | | | | |
| | | Code List Summary (Total Codes: 477, Included: 1) | | | | |
| | | Code Name | | | | |
| | | IN Buyer's Item Number | | | | |
| POC09 | 234 | Product/Service ID | X | AN | 1/48 | Used |
| | | Description: Identifying number for a product or service | | | | |
| | | Dollar Tree Notes: <i>Dollar Tree SKU</i> | | | | |
| POC10 | 235 | Product/Service ID Qualifier | X | ID | 2/2 | Used |
| | | Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234) | | | | |
| | | Code List Summary (Total Codes: 477, Included: 1) | | | | |
| | | Code Name | | | | |
| | | VN Vendor's (Seller's) Item Number | | | | |
| POC11 | 234 | Product/Service ID | X | AN | 1/48 | Used |
| | | Description: Identifying number for a product or service | | | | |
| | | Dollar Tree Notes: <i>Vendor Product Number</i> | | | | |
| POC12 | 235 | Product/Service ID Qualifier | X | ID | 2/2 | Used |
| | | Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234) | | | | |
| | | Code List Summary (Total Codes: 477, Included: 1) | | | | |
| | | Code Name | | | | |
| | | UP U.P.C. Consumer Package Code (1-5-5-1) | | | | |
| POC13 | 234 | Product/Service ID | X | AN | 1/48 | Used |
| | | Description: Identifying number for a product or service | | | | |

Syntax Rules:

1. C030405 - If POC03 is present, then POC04 and POC05 are required.
2. C0706 - If POC07 is present, then POC06 is required.
3. P0809 - If either POC08 or POC09 is present, then the other is required.
4. P1011 - If either POC10 or POC11 is present, then the other is required.
5. P1213 - If either POC12 or POC13 is present, then the other is required.
6. P1415 - If either POC14 or POC15 is present, then the other is required.

7. P1617 - If either POC16 or POC17 is present, then the other is required.
8. P1819 - If either POC18 or POC19 is present, then the other is required.
9. P2021 - If either POC20 or POC21 is present, then the other is required.
10. P2223 - If either POC22 or POC23 is present, then the other is required.
11. P2425 - If either POC24 or POC25 is present, then the other is required.
12. P2627 - If either POC26 or POC27 is present, then the other is required.

Semantics:

1. POC01 is the purchase order line item identification.

PID Product/Item Description

| | |
|-------------------|--------------------|
| Pos: 050 | Max: 1 |
| Detail - Optional | |
| Loop: PID | Elements: 2 |

User Option (Usage): Used

Purpose: To describe a product or process in coded or free-form format

Element Summary:

| <u>Ref</u> | <u>Id</u> | <u>Element Name</u> | <u>Req</u> | <u>Type</u> | <u>Min/Max</u> | <u>Usage</u> | | | | |
|--|-------------|------------------------------|------------|-------------|----------------|--------------|-------------|-------------|---|-----------|
| PID01 | 349 | Item Description Type | M | ID | 1/1 | Must use | | | | |
| <p>Description: Code indicating the format of a description</p> <p>Code List Summary (Total Codes: 3, Included: 1)</p> <table border="1"> <thead> <tr> <th><u>Code</u></th> <th><u>Name</u></th> </tr> </thead> <tbody> <tr> <td>F</td> <td>Free-form</td> </tr> </tbody> </table> | | | | | | | <u>Code</u> | <u>Name</u> | F | Free-form |
| <u>Code</u> | <u>Name</u> | | | | | | | | | |
| F | Free-form | | | | | | | | | |
| PID05 | 352 | Description | X | AN | 1/80 | Used | | | | |
| <p>Description: A free-form description to clarify the related data elements and their content</p> | | | | | | | | | | |

Syntax Rules:

1. C0403 - If PID04 is present, then PID03 is required.
2. R0405 - At least one of PID04 or PID05 is required.
3. C0703 - If PID07 is present, then PID03 is required.
4. C0804 - If PID08 is present, then PID04 is required.
5. C0905 - If PID09 is present, then PID05 is required.

Semantics:

1. Use PID03 to indicate the organization that publishes the code list being referred to.
2. PID04 should be used for industry-specific product description codes.
3. PID08 describes the physical characteristics of the product identified in PID04. A "Y" indicates that the specified attribute applies to this item; an "N" indicates it does not apply. Any other value is indeterminate.
4. PID09 is used to identify the language being used in PID05.

Comments:

1. If PID01 equals "F", then PID05 is used. If PID01 equals "S", then PID04 is used. If PID01 equals "X", then both PID04 and PID05 are used.
2. Use PID06 when necessary to refer to the product surface or layer being described in the segment.
3. PID07 specifies the individual code list of the agency specified in PID03.

PO4 Item Physical Details

| | |
|-------------------|-------------|
| Pos: 090 | Max: >1 |
| Detail - Optional | |
| Loop: POC | Elements: 1 |

User Option (Usage): Used

Purpose: To specify the physical qualities, packaging, weights, and dimensions relating to the item

Element Summary:

| <u>Ref</u> | <u>Id</u> | <u>Element Name</u> | <u>Req</u> | <u>Type</u> | <u>Min/Max</u> | <u>Usage</u> |
|------------|-----------|---------------------|------------|-------------|----------------|--------------|
| PO401 | 356 | Pack | O | N0 | 1/6 | Used |

Description: The number of inner containers, or number of eaches if there are no inner containers, per outer container

Syntax Rules:

1. P0203 - If either PO402 or PO403 is present, then the other is required.
2. C0506 - If PO405 is present, then PO406 is required.
3. P0607 - If either PO406 or PO407 is present, then the other is required.
4. P0809 - If either PO408 or PO409 is present, then the other is required.
5. C1013 - If PO410 is present, then PO413 is required.
6. C1113 - If PO411 is present, then PO413 is required.
7. C1213 - If PO412 is present, then PO413 is required.
8. L13101112 - If PO413 is present, then at least one of PO410, PO411 or PO412 is required.
9. C1716 - If PO417 is present, then PO416 is required.
10. C1804 - If PO418 is present, then PO404 is required.

Semantics:

1. PO415 is used to indicate the relative layer of this package or range of packages within the layers of packaging. Relative Position 1 (value R1) is the innermost package.
2. PO416 is the package identifier or the beginning package identifier in a range of identifiers.
3. PO417 is the ending package identifier in a range of identifiers.
4. PO418 is the number of packages in this layer.

Comments:

1. PO403 - The "Unit or Basis for Measure Code" in this segment position is for purposes of defining the pack (PO401) /size (PO402) measure which indicates the quantity in the inner pack unit. For example: If the carton contains 24 12-Ounce packages, it would be described as follows: Data element 356 = "24"; Data element 357 = "12"; Data element 355 = "OZ".
2. PO413 defines the unit of measure for PO410, PO411, and PO412.

CTT Transaction Totals

| | |
|---------------------------|--------------------|
| Pos: 010 | Max: 1 |
| Summary - Optional | |
| Loop: CTT | Elements: 1 |

User Option (Usage): Used

Purpose: To transmit a hash total for a specific element in the transaction set

Element Summary:

| <u>Ref</u> | <u>Id</u> | <u>Element Name</u> | <u>Req</u> | <u>Type</u> | <u>Min/Max</u> | <u>Usage</u> |
|------------|-----------|----------------------|------------|-------------|----------------|--------------|
| CTT01 | 354 | Number of Line Items | M | N0 | 1/6 | Must use |

Description: Total number of line items in the transaction set

Syntax Rules:

1. P0304 - If either CTT03 or CTT04 is present, then the other is required.
2. P0506 - If either CTT05 or CTT06 is present, then the other is required.

Comments:

1. This segment is intended to provide hash totals to validate transaction completeness and correctness.

AMT Monetary Amount

| | |
|---------------------------|--------------------|
| Pos: 020 | Max: 5 |
| Summary - Optional | |
| Loop: CTT | Elements: 2 |

User Option (Usage): Used

Purpose: To indicate the total monetary amount

Element Summary:

| <u>Ref</u> | <u>Id</u> | <u>Element Name</u> | <u>Req</u> | <u>Type</u> | <u>Min/Max</u> | <u>Usage</u> |
|---|-----------|------------------------------|------------|-------------|----------------|--------------|
| AMT01 | 522 | Amount Qualifier Code | M | ID | 1/3 | Must use |
| Description: Code to qualify amount | | | | | | |
| Code List Summary (Total Codes: 1473, Included: 1) | | | | | | |
| Code Name | | | | | | |
| TT Total Transaction Amount | | | | | | |
| AMT02 | 782 | Monetary Amount | M | R | 1/18 | Must use |
| Description: Monetary amount | | | | | | |
| Dollar Tree Notes: <i>Total cost amount of the order</i> | | | | | | |

SE Transaction Set Trailer

| | |
|----------------------------|--------------------|
| Pos: 030 | Max: 1 |
| Summary - Mandatory | |
| Loop: N/A | Elements: 2 |

User Option (Usage): Must use

Purpose: To indicate the end of the transaction set and provide the count of the transmitted segments (including the beginning (ST) and ending (SE) segments)

Element Summary:

| <u>Ref</u> | <u>Id</u> | <u>Element Name</u> | <u>Req</u> | <u>Type</u> | <u>Min/Max</u> | <u>Usage</u> |
|------------|-----------|---|------------|-------------|----------------|--------------|
| SE01 | 96 | Number of Included Segments | M | N0 | 1/10 | Must use |
| | | Description: Total number of segments included in a transaction set including ST and SE segments | | | | |
| SE02 | 329 | Transaction Set Control Number | M | AN | 4/9 | Must use |
| | | Description: Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set | | | | |

Comments:

1. SE is the last segment of each transaction set.

GE Functional Group Trailer

| | |
|--------------------------------|--------------------|
| Pos: | Max: 1 |
| Not Defined - Mandatory | |
| Loop: N/A | Elements: 2 |

User Option (Usage): Must use

Purpose: To indicate the end of a functional group and to provide control information

Element Summary:

| <u>Ref</u> | <u>Id</u> | <u>Element Name</u> | <u>Req</u> | <u>Type</u> | <u>Min/Max</u> | <u>Usage</u> |
|------------|-----------|--|------------|-------------|----------------|--------------|
| GE01 | 97 | Number of Transaction Sets Included | M | N0 | 1/6 | Must use |
| | | Description: Total number of transaction sets included in the functional group or interchange (transmission) group terminated by the trailer containing this data element | | | | |
| GE02 | 28 | Group Control Number | M | N0 | 1/9 | Must use |
| | | Description: Assigned number originated and maintained by the sender | | | | |

Semantics:

1. The data interchange control number GE02 in this trailer must be identical to the same data element in the associated functional group header, GS06.

Comments:

1. The use of identical data interchange control numbers in the associated functional group header and trailer is designed to maximize functional group integrity. The control number is the same as that used in the corresponding header.

IEA Interchange Control Trailer

| | |
|--------------------------------|--------------------|
| Pos: | Max: 1 |
| Not Defined - Mandatory | |
| Loop: N/A | Elements: 2 |

User Option (Usage): Must use

Purpose: To define the end of an interchange of zero or more functional groups and interchange-related control segments

Element Summary:

| <u>Ref</u> | <u>Id</u> | <u>Element Name</u> | <u>Req</u> | <u>Type</u> | <u>Min/Max</u> | <u>Usage</u> |
|------------|-----------|---|------------|-------------|----------------|--------------|
| IEA01 | I16 | Number of Included Functional Groups | M | N0 | 1/5 | Must use |
| | | Description: A count of the number of functional groups included in an interchange | | | | |
| IEA02 | I12 | Interchange Control Number | M | N0 | 9/9 | Must use |
| | | Description: A control number assigned by the interchange sender | | | | |